



College Station, TX

Meeting Agenda Tourism Committee - Amended 1101 Texas Ave, College Station, TX 77840 Meeting ID: 224 061 693 153 / Passcode: 2na7y3P6 Phone: 979-431-4880 / Phone Conference ID 833 345 516#

The City Council may or may not attend this meeting.

January 7, 2026

3:00 PM

City Hall Bush 4141 Community
Room

1. Call to order and introductions.

2. Hear Visitors.

At this time, the Chairperson will open the floor to citizens wishing to address issues not already scheduled on today's agenda. Each citizen's presentation will be limited to three minutes in order to allow adequate time for the completion of the agenda items. Comments will be received and city staff may be asked to look into the matter, or the matter may be placed on a future agenda for discussion. A recording may be made of the meeting; please give your name and address for the record.

3. Consent Agenda.

Presentation, discussion, and possible action on consent items which consist of ministerial or "housekeeping" items as allowed by law. A Councilmember may request additional information at this time. Any Councilmember may remove an item from Consent for discussion or a separate vote.

3.1. Presentation, discussion, and possible action on the minutes of the previous meeting.

Sponsors: Jeremiah Cook

Attachments: 1. Minutes 12.3.25

3.2. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Texas Fire Chiefs Association for the 2026 Second in Command Workshop.

Sponsors: Jo Beth Wolfe

Attachments: 1. HOT Grants Summary 1.7.26
2. TFCA Second in Command WorkshopPacket

3.3. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Texas Fire Chiefs Association for the 2026 Fire Administrative Professionals Workshop.

Sponsors: Jo Beth Wolfe

Attachments: 1. TFCA Fire Administrative Professionals Workshop Packet

3.4. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the American Dairy Goat Association for the 2027 Annual Meeting and Convention.

Sponsors: Jo Beth Wolfe

Attachments: 1. American Dairy Goat Association Annual Meeting and ConventionPacket

3.5. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the National Association of Plant Breeders, Inc. for the 2026 Annual Meeting.

Sponsors: Jo Beth Wolfe

Attachments: 1. National Association for Plant Breeding Annual MeetingPacket

3.6. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Rotary of Bryan, Texas, for the Rotary International District 5910 Conference.

Sponsors: Jo Beth Wolfe

Attachments: 1. Rotay International District 5910 Conference

3.7. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Texas A&M Women's Lacrosse Club for the Aggieland Classic 2026.

Sponsors: Alex Aguero

Attachments: 1. TAMU Women Lacrosse Aggieland Classic 2026Packet

4. **Agenda Items.**

4.1. Presentation, discussion, and possible action on the steering of the Tourism Strategic Plan.

4.2. Presentation and discussion on the Preferred Access Agreement.

4.3. Presentation, discussion, and possible action on marketing opportunities.

4.4. Presentation, discussion, and possible action on data reports from the previous month.

5. **Discussion and possible action on future agenda items.**

A member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

6. **Adjourn.**

Adjournment into Executive Session may occur in order to consider any item listed on the agenda if a matter is raised that is appropriate for Executive Session discussion.

I certify that the above Notice of Meeting was posted on the website and at College Station City Hall, 1101 Texas Avenue, College Station, Texas, on December 30, 2025 at 5:00 p.m.



City Secretary

This building is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are asked to contact the City Secretary's Office at (979) 764-3541, TDD at 1-800-735-2989, or email adaassistance@cstx.gov at least two business days prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least two business days prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Penal Code § 30.07. Trespass by License Holder with an Openly Carried Handgun.

"Pursuant to Section 30.07, Penal Code (Trespass by License Holder with an Openly Carried Handgun) A Person Licensed under Subchapter H, Chapter 411, Government Code (Handgun Licensing Law), may not enter this Property with a Handgun that is Carried Openly."

Codigo Penal § 30.07. Traspasar Portando Armas de Mano al Aire Libre con Licencia.

“Conforme a la Sección 30.07 del código penal (traspasar portando armas de mano al aire libre con licencia), personas con licencia bajo del Sub-Capítulo H, Capítulo 411, Código de Gobierno (Ley de licencias de arma de mano), no deben entrar a esta propiedad portando arma de mano al aire libre.”

January 7, 2026

Item No. 3.1.

Presentation, discussion, and possible action on the minutes of the previous meeting.

Sponsor: Jeremiah Cook, Assistant Director - Tourism

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on the minutes of the previous meeting.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends approval.

Summary: N/A

Budget & Financial Summary: N/A

Attachments:

1. Minutes 12.3.25

**Minutes Of The Tourism Committee
City Of College Station
December 3, 2025**



1. Call to order and introductions.

With a quorum present, the meeting of the Tourism Committee was called to order by Chairperson Cortney Phillips via In-Person and Teleconference at 2:08 pm on Wednesday, December 3, 2025 in Bush 4141 Community Room, 1101 Texas Avenue, College Station, Texas 77840.

Present:

Chairperson Cortney Phillips
Vice Chairperson Greg Stafford
Committee Member Connor Clark
Committee Member Costa Dallis
Committee Member Hunter Goodwin
Committee Member Kevin Davis
Committee Member Rhianon Elizabeth Whitney
Committee Member Scott Logan
Committee Member Brandy Tuck
Committee Member Erin Jones

Absent:

Committee Member Jim Ross - Excused
Committee Member Paul Allen Loy - non-Excused
Committee Member William Peel Jr. - Excused

City Staff:

Michael Ostrowski, Chief Development Officer
Jeremiah Cook, Assistant Director Tourism
Brian Piscacek, Assistant Director Economic Development
Alex Aguero, Sports Sales Manager
Jo Beth Wolfe, Convention Sales Manager - Virtual
Angie Bertinot, Marketing Manager
Casey Barone, Visitor Engagement Manager
Jennifer Luna, District Manager
Lisa McCracken, Administrative Support Specialist

2. Hear Visitors.

At this time, the Chairperson will open the floor to citizens wishing to address issues not already scheduled on today's agenda. Each citizen's presentation will be limited to three minutes in order to allow adequate time for the completion of the agenda items. Comments will be received and city staff may be asked to look into the matter, or the matter may be placed on a future agenda for discussion. A recording may be made of the meeting; please give your name and address for the record.

No visitors present.

3. Consent Agenda.

MOTION: Upon a motion made by Committee Member Greg Stafford and a second by Committee Member Connor Clark, the Committee voted 8 for and 0 opposed to approve the Consent agenda.

- 3.1. Presentation, discussion, and possible action on the minutes of the previous meeting.

- 3.2. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with Texas USA Wrestling Inc. - South Region for the Texas Nationals 2026 and Come and Take It Duals in the amount of \$5,000.

- 3.3. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with Texas USA Wrestling Inc. for the TX-USAW Folkstyle Youth State Championships in the amount of \$5,000.

- 3.4. Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with USA Southwest Tournaments for the 2026 NFCA Texas High School Softball Leadoff Classic in the amount of \$20,000.

4. Agenda Items.

- 4.1. Presentation, discussion, and possible action on the steering of the Tourism Strategic Plan.

Consultants from Jones Lang LaSalle (JLL), Dan Fenton and Shirin Jafari, presented updates on the Tourism Strategic Plan noting positive feedback from City Council. Consultants reviewed the leisure events strategy by updating the Committee on the event matrix and signature leisure event attraction.

The Committee discussed the leisure event strategy, emphasizing the need to balance high-impact events with smaller, local activations during low-demand periods. Members stressed the importance of aligning with Texas A&M and leveraging partnerships to maximize economic impact.

- 4.2. Presentation, discussion, and possible action on FY25 End of Year Reports.

Staff shared performance highlights from FY25 across divisions. Conventions exceeded room night goals, Marketing launched a refreshed brand and campaign, Sports saw strong lead conversion and repeat business, and Visitor Engagement expanded services and outreach.

- 4.3. Presentation, discussion, and possible action on the proposed FY26 Plan of Work.

Jeremiah Cook, Assistant Director, and staff gave an update on the FY26 Plan of Work to include the following:

- Tourism Strategic Plan
- Standard Operating Procedures

- Destination International Accreditation Program (DMAP)
- Marketing Plan Execution
- Signature Leisure Event Attraction
- Short Course Development
- Major Sports Event Attraction
- Current Sports Business Enhancement
- Sales Plan Development
- Visitor Center Optimization/Visitor Services
- Wayfinding
- Partner Engagement Plan Development

4.4. Presentation and discussion on the proposed Multi-Events Center.

Michael Ostrowski, Chief Development Officer, provided an update on discussions surrounding the proposed multi-event center and conversations with Legends Global & Texas A&M.

4.5. Presentation and discussion on the proposed baseball complex.

Michael Ostrowski, Chief Development Officer, gave an update on the baseball complex that is proposed for Midtown Business Park, featuring nine fields, including a championship field, with a mix of city and private sector funding, ground leasing, and additional amenities. Committee members expressed concerns about due diligence, funding sources, and community benefit, emphasizing the need for thorough impact studies and cautious investment.

4.6. Presentation, discussion, and possible action on marketing opportunities.

Angie Bertinot, Marketing Manager, gave an update on initial concepts for the Houston Livestock Show and Rodeo activation, including immersive designs, local business partnerships, pop-ups, and leveraging Aggie celebrities to maximize engagement and brand visibility. Design and engagement plans for the NRG Center exhibit include a dynamic centerpiece featuring the Visit College Station wagon, interactive mural walls, neon signage, and themed gateways to attract visitors and create a memorable experience. Committee members were invited to contribute ideas.

4.7. Presentation, discussion, and possible action on data reports from the previous month.

Jeremiah Cook, Assistant Director, reported that October hotel revenue declined slightly year-over-year, while social engagement and web traffic remained strong. November showed mixed results, with a significant drop during the Texas football game weekend. January and June 2026 show strong future bookings, primarily driven by sports.

5. Discussion and possible action on future agenda items.

A member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

No additional items were proposed.

6. Adjourn.

The meeting adjourned at 4:25 PM.

January 7, 2026
Item No. 3.2.
Second in Command Workshop HOT Grant

Sponsor: Jo Beth Wolfe

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Texas Fire Chiefs Association for the 2026 Second in Command Workshop.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee approve the recommended amount.

Summary: See attached application and staff recommendation.

Budget & Financial Summary: Grant funding would be through the Hotel Occupancy Tax Fund through the Tourism budget.

Attachments:

1. HOT Grants Summary 1.7.26
2. TFCA Second in Command WorkshopPacket

HOT Grants Executive Summary

Page: 12

Room Nights: 385

Group name: Texas Fire Chiefs Assn., Second in Command Workshop

Total Direct Economic Impact: \$134,823

HOT Economic Impact: \$3,465

Dates: 1/25/26-1/28/26

Total Recommended Amount: \$10,000

Attendees: 175

	2023	2024	2025
Room Nights	552	489	563
HOT Grant	\$10,000	\$10,000	\$0
Direct EIC	\$110,606	\$114,475	
Local HOT EIC	\$4,521	\$4,148	

Page: 22

Room Nights: 540

Group name: Texas Fire Chiefs Assn., Fire Administrative Professionals Workshop

Total Direct Economic Impact: \$187,234

HOT Economic Impact: \$5,632

Dates: 1/25/26-1/28/26

Total Recommended Amount: \$10,000

Attendees: 200

Page: 33

Room Nights: 630

Group name: American Dairy Goat Assn. Annual Meeting

Total Direct Economic Impact: \$396,700

HOT Economic Impact: \$11,643

Dates: 10/23/27-10/28/27

Total Recommended Amount: \$5,000

Attendees: 400

Page: 48

Room Nights: 900

Group name: National Assn. of Plant Breeding Annual Meeting

Total Direct Economic Impact: \$442,714

HOT Economic Impact: \$12,121

Dates: 6/15/26-6/18/26

Total Recommended Amount: \$30,000

Attendees: 350

Page: 60

Room Nights: 300

Group name: Rotary International District
5910 Conference

Total Direct Economic Impact: \$109,715

HOT Economic Impact: \$3,262

Dates: 6/5/26-6/7/26

Total Recommended Amount: \$3,000

Attendees: 200

Page: 78

Room Nights: 1,200

Group name: Texas A&M Women's Lacrosse,
Aggieland Classic

Total Direct Economic Impact: \$664,020

HOT Economic Impact: \$16,132

Dates: 1/24/26-1/25/26

Total Recommended Amount: \$10,000

Attendees: 1,650

	2023	2024	2025
Room Nights	951	1101	1129
HOT Grant	\$10,000	\$10,000	\$10,000
Direct EIC	\$468,718	\$590,880	\$609,818
Local HOT EIC	\$8,620	\$11,153	\$11,630

FY26 HOT Grants	
Budget	\$943,860
Actual	\$27,000
Encumbered	\$297,000
Remaining	\$619,860

TFCA Second in Command Workshop

*College Station Event Funding- Tourism
Committee Approval*

Texas Fire Chiefs Association

Lindy Jordan
P.O. Box 1056
Leander, TX 78646

info@txfirechiefs.org
O: 512-939-7277
F: TFCA

Caroline Cunningham

ccunningham@cmpmanagement.com

Evaluation Form

Event Name

TFCA Second in Command Workshop

Number of Room Nights*

385

Number of Attendees*

175

Max Amount of Funding per Guidelines*

\$10,000.00

Staff Recommended Amount*

\$10,000.00

Anything else that would help evaluation of this grant?

The Texas Fire Chiefs Association expects growth in this event in 2026, and has split the event between 2 hotels to stay in College Station. Second in Command will occur at the same time as the Administrative Professionals, just in 2 locations. Due to this expected growth, staff recommends \$10,000 for each conference.

Application Form

Event or Expenditure Description

Event Name*

TFCA Second in Command Workshop

Event Website

Website where event information (details, registration, etc.) may be found.

<https://www.txfirechiefs.org/2nd-in-command-workshop>

Event Type*

Select the type that best fits your event.

Convention

Event Start Date*

The date the event is scheduled to begin.

01/25/2026

Event End Date*

The date the event is scheduled to end.

01/28/2026

Event Description*

Detailed description of the event.

Inspired by the Texas Fire Chiefs' Annual Workshop, this program is designed specifically for fire service professionals serving as Second in Command. The workshop provides focused education and peer engagement around the real-world challenges of this leadership role, including operational decision-making, organizational management, and emerging innovations within departments across Texas.

Participants will engage in both structured sessions and facilitated discussions that foster the exchange of best practices and proven strategies. Historically, these formal and informal conversations have resulted in meaningful networking and collaboration, strengthened by the depth, experience, and diversity of the Texas Fire Service.

This workshop is open to all fire service personnel who function as Second in Command to their Head of Department. There are no prerequisites for attendance.

Schedule of Events

Please upload the event schedule. If not available, please upload the most recent event's schedule for reference.

Working Agenda 2026.docx

Host Venue/Facility*

Primary location where event will be held in College Station.

Texas A&M Hotel and Conference Center

Total number of hotel room nights expected?*

Sum of all hotel rooms over the course of the event.

385

Nights Hotel Rooms are Needed*

Select the days of the week hotel rooms will be needed for attendees.

Sunday

Monday

Tuesday

List host hotel or hotels that currently have a block of rooms for this event:*

List the *College Station* hotels currently holding a contracted room block for the event.

Texas A&M Hotel and Conference Center (177 Joe Routt Blvd., College Station, TX 77840)

Working on Overflow Block: The George (180 Century Court, College Station, TX 77840)

Tracking Out-of-town guests*

It is *required* that you determined how the event will track out-of-town guests, demonstrating that the event will attract tourists that will support the tourism and hotel industry in College Station.

Describe the tracking method here:

When registering, we collect departments, department addresses, and personal addresses. We will be able to track out of town guest based on these data points.

Events without Spectators

Number of expected attendees/participants:*

175

Out-of-Town Percentage

Estimated percentage of attendees from outside a 50 mile radius of College Station.

85

Funding Agreement Acknowledgement

As you continue through the review process, we may ask for additional information. This may include:

- Proposed Schedule of Activities
- Evidence of Commitment for the Event
- Tax Exempt Certificate
- Previous Year's Event Budget
- 501(c) Certificate
- Proof of Insurance

I have read the HOT Tax Stimulus Application Process including the Rules Governing the Application and the Reimbursement Process.

I fully understand the HOT Stimulus Fund Application Process, Rules Governing the Application and the process established by the City of College Station. I intend to use these funds for the aforementioned event/project to forward the efforts of Brazos County and Visit College Station in directly enhancing and promoting tourism and the tourism and hotel industry by attracting visitors and hotel guests from outside Brazos County into the city or its vicinity.

I understand that if I am awarded funds through the HOT Stimulus Program, any deviation from the approved project or from the Rules Governing the Application may result in the partial or total withdrawal of the HOT Stimulus Fund or a requirement to refund any and all funds received.

Entity Name (As it appears on line 1 of W9 form)*

Texas Fire Chiefs Association

Applicant Name*

By entering your name you are agreeing to the above statement.

Caroline Cunningham

Date*

12/09/2025

Contract Signatory

Contract Signatory Name*

Please note the name of the representative that will be signing the contract on behalf of your organization, if approved.

Caroline Cunningham

Contract Signatory Email*

Please note the email of the representative that will be signing the contract on behalf of your organization, if approved.

ccunningham@cmpmanagement.com

Funding Request Overview

Amount Requested*

Total amount of funds requested for the event.

\$10,000.00

Grant Dependent*

Is the event being held in College Station contingent on receiving HOT Stimulus Funds?

No

Fund Expenditures*

Provide a detailed description of how the HOT Stimulus Funds will be utilized for the event.

The HOT Stimulus Funds will be utilized to directly offset food and beverage costs associated with the Second in Command Workshop, allowing registration fees to remain affordable for both fire departments and

individuals who are self-paying to attend. Covering these essential event costs ensures broad accessibility to high-quality professional development opportunities without placing additional financial strain on local agencies or individual fire service leaders.

Food and beverage expenses represent a significant portion of the overall cost of hosting a multi-day, in-person training event. By applying HOT Stimulus Funds to these costs, the event organizer can reduce the baseline expenses that would otherwise be passed on to attendees through higher registration fees. This approach aligns with the intent of the HOT program by directly supporting workforce development and leadership training while encouraging attendance from departments of all sizes, including rural and smaller jurisdictions with limited training budgets.

Reducing financial barriers is particularly important for Second in Command personnel, many of whom are mid-level leaders balancing operational responsibilities with professional advancement. Affordable registration allows departments to send the right personnel to the workshop based on merit and role relevance rather than budget constraints. Additionally, self-paying attendees—who often seek training opportunities when departmental funding is unavailable—benefit from reduced out-of-pocket expenses, expanding access to leadership education across the Texas Fire Service.

List other means of financial support/sponsorships/grants - including in-kind support

Include Name and Amount to Receive

We have currently secured \$7,000 in sponsorship support from business partners through the use of the sponsorship packages outlined here: <https://www.txfirechiefs.org/regional-event-sponsorships>. Sponsorships will continue to be collected through January 12, 2026, and total sponsorship revenue is anticipated to reach an estimated \$8,000–\$10,000.

Referral

We hope you will consider recommending College Station as a potential host for other events. Please let us know below if there are events, conferences, meetings, seminars, tournaments, festivals, etc. you believe would be a great fit for College Station.

Additional Events with Organization

Are there other events hosted **by your organization** that you would consider College Station as a host community? If so, please list them below.

Yes, we plan to also submit an application for the Texas Fire Professionals Workshop in January 2026 and the Battalion Chief Academy held in November 2026.

Other Organization's Events

Are there **other organizations or events** you believe would benefit from learning more about the College Station HOT Funds Stimulus Program? If so, please list them below.

We share the College Station HOT Funds Stimulus Program with all our clients that are looking for a location for their event or conference.

File Attachment Summary

Applicant File Uploads

- Working Agenda 2026.docx

- Sunday, January 25
 - 4:00 – 6:00 pm | Registration and Check In
- Monday, January 26 – Tuesday, January 27
 - 8:00 am – 5:00 pm | Workshop Presentation and Open Discussion (Breakfast and Lunch Provided)
- Wednesday, January 28
 - 8:00 am – 12:00 pm | Workshop Presentation and Open Discussion (Breakfast Provided)

January 7, 2026

Item No. 3.3.

Fire Administrative Professionals HOT Grant

Sponsor: Jo Beth Wolfe

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Texas Fire Chiefs Association for the 2026 Fire Administrative Professionals Workshop.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee approve the recommended amount.

Summary: See attached application and staff recommendation.

Budget & Financial Summary: Grant funding would be through the Hotel Occupancy Tax Fund through the Tourism budget.

Attachments:

1. TFCA Fire Administrative Professionals Workshop Packet

TFCA Fire Administrative Professionals Workshop

*College Station Event Funding- Tourism
Committee Approval*

Texas Fire Chiefs Association

Lindy Jordan
P.O. Box 1056
Leander, TX 78646

info@txfirechiefs.org
O: 512-939-7277
F: TFCA

Caroline Cunningham

ccunningham@cmpmanagement.com

Evaluation Form

Event Name

TFCA Fire Administrative Professionals Workshop

Number of Room Nights*

540

Number of Attendees*

200

Max Amount of Funding per Guidelines*

\$20,000.00

Staff Recommended Amount*

\$10,000.00

Anything else that would help evaluation of this grant?

The Texas Fire Chiefs Association expects growth in this event in 2026, and has split the event between 2 hotels to stay in College Station. Second in Command will occur at the same time as the Administrative Professionals, just in 2 locations. Due to this expected growth, staff recommends \$10,000 for each conference.

Application Form

Event or Expenditure Description

Event Name*

TFCA Fire Administrative Professionals Workshop

Event Website

Website where event information (details, registration, etc.) may be found.

<https://www.txfirechiefs.org/fire-admins-workshop>

Event Type*

Select the type that best fits your event.

Convention

Event Start Date*

The date the event is scheduled to begin.

01/25/2026

Event End Date*

The date the event is scheduled to end.

01/28/2026

Event Description*

Detailed description of the event.

Fire Department administrative professionals are essential to the efficiency, compliance, and overall success of Fire and EMS organizations. These staff members support critical functions that allow departments to operate effectively and serve their communities. The Fire Administrative Professionals Workshop is designed to provide position-specific training and professional development opportunities tailored to the unique needs of fire service administrative staff. Sessions will focus on practical skills, best practices, and emerging tools that can be immediately applied within departments to improve daily operations and organizational effectiveness.

Schedule of Events

Please upload the event schedule. If not available, please upload the most recent event's schedule for reference.

doc_fapw012626agenda02.pdf

Host Venue/Facility*

Primary location where event will be held in College Station.

Hilton College Station and Conference Center (801 University Drive East College Station, TX 77840)

Total number of hotel room nights expected?*

Sum of all hotel rooms over the course of the event.

540

Nights Hotel Rooms are Needed*

Select the days of the week hotel rooms will be needed for attendees.

- Sunday
- Monday
- Tuesday

List host hotel or hotels that currently have a block of rooms for this event:*

List the *College Station* hotels currently holding a contracted room block for the event.

Hilton College Station and Conference Center
801 University Drive East
College Station, TX 77840

Tracking Out-of-town guests*

It is *required* that you determined how the event will track out-of-town guests, demonstrating that the event will attract tourists that will support the tourism and hotel industry in College Station.

Describe the tracking method here:

On the application, we require the attendees' department, department address and home address to be submitted. We are able to track guest that will be attending by out of town using this data.

Events without Spectators

Number of expected attendees/participants:*

200

Out-of-Town Percentage

Estimated percentage of attendees from outside a 50 mile radius of College Station.

85

Funding Agreement Acknowledgement

As you continue through the review process, we may ask for additional information. This may include:

- Proposed Schedule of Activities
- Evidence of Commitment for the Event
- Tax Exempt Certificate
- Previous Year's Event Budget
- 501(c) Certificate
- Proof of Insurance

I have read the HOT Tax Stimulus Application Process including the Rules Governing the Application and the Reimbursement Process.

I fully understand the HOT Stimulus Fund Application Process, Rules Governing the Application and the process established by the City of College Station. I intend to use these funds for the aforementioned event/project to forward the efforts of Brazos County and Visit College Station in directly enhancing and promoting tourism and the tourism and hotel industry by attracting visitors and hotel guests from outside Brazos County into the city or its vicinity.

I understand that if I am awarded funds through the HOT Stimulus Program, any deviation from the approved project or from the Rules Governing the Application may result in the partial or total withdrawal of the HOT Stimulus Fund or a requirement to refund any and all funds received.

Entity Name (As it appears on line 1 of W9 form)*

Texas Fire Chiefs Association

Applicant Name*

By entering your name you are agreeing to the above statement.

Caroline Cunningham

Date*

12/09/2025

Contract Signatory

Contract Signatory Name*

Please note the name of the representative that will be signing the contract on behalf of your organization, if approved.

Caroline Cunningham

Contract Signatory Email*

Please note the email of the representative that will be signing the contract on behalf of your organization, if approved.

ccunningham@cmpmanagement.com

Funding Request Overview

Amount Requested*

Total amount of funds requested for the event.

\$10,000.00

Grant Dependent*

Is the event being held in College Station contingent on receiving HOT Stimulus Funds?

No

Fund Expenditures*

Provide a detailed description of how the HOT Stimulus Funds will be utilized for the event.

The HOT Stimulus Funds will be used to offset food and beverage expenses for the Texas Fire Professionals Workshop, allowing registration fees to remain affordable for both fire departments and individuals who are self-paying to attend. Food and beverage costs represent a significant portion of the overall expenses required to host a multi-day, in-person professional development event. By covering these costs, the workshop can maintain reasonable registration rates and reduce financial barriers to participation.

Many fire departments, particularly smaller or rural agencies, have limited training budgets and must carefully prioritize professional development opportunities. Subsidizing food and beverage expenses helps ensure that departments can send appropriate personnel to the workshop without sacrificing other

operational needs. In addition, self-paying attendees—who often pursue training on their own when departmental funding is unavailable—benefit from reduced out-of-pocket costs, increasing access to high-quality leadership and professional education.

Providing meals and refreshments onsite also supports the educational goals of the workshop. Onsite food and beverage service allows participants to remain engaged throughout the day, minimizes time away from educational programming, and encourages informal interaction among attendees. These informal discussions frequently lead to the exchange of best practices, shared problem-solving, and collaboration across departments, enhancing the overall value of the event.

By applying HOT Stimulus Funds directly to food and beverage costs, the Texas Fire Professionals Workshop can maximize participation, strengthen workforce development, and deliver meaningful professional training while keeping registration fees accessible. This strategic use of funds ensures a direct and measurable benefit to attendees and supports the continued development of fire service professionals across Texas.

List other means of financial support/sponsorships/grants - including in-kind support

Include Name and Amount to Receive

We have currently secured \$9,000 in sponsorship support from business partners through the use of the sponsorship packages outlined here: <https://www.txfirechiefs.org/regional-event-sponsorships>. Sponsorships will continue to be collected through January 12, 2026, and total sponsorship revenue is anticipated to reach an estimated \$9,000–\$10,000.

Referral

We hope you will consider recommending College Station as a potential host for other events. Please let us know below if there are events, conferences, meetings, seminars, tournaments, festivals, etc. you believe would be a great fit for College Station.

Additional Events with Organization

Are there other events hosted **by your organization** that you would consider College Station as a host community? If so, please list them below.

We have submitted applications for the TFCA Second in Command Workshop in January 2026 and plan to submit for the Battalion Chief Academy in November 2026.

Other Organization's Events

Are there **other organizations or events** you believe would benefit from learning more about the College Station HOT Funds Stimulus Program? If so, please list them below.

We recommend College Station to all our clients (25 in total) looking to move cities for their events.

File Attachment Summary

Applicant File Uploads

- doc_fapw012626agenda02.pdf

TEXAS FIRE ADMINISTRATIVE PROFESSIONALS



2026 Workshop

"Catching the Wave, Backing the Brave"

COLLEGE STATION, TEXAS | JANUARY 26-28, 2026



www.txfirechiefs.org/fire-admins-workshop

SUNDAY, JANUARY 25

Registration	04:00 - 06:30	Hotel Check In - TFAP Registration
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MONDAY, JANUARY 26

Breakfast	07:30 - 08:30	Registration Table Open & Breakfast Served
Opening Session	08:00 - 09:30	Opening Remarks & Welcome
Team Builder	09:30 - 10:00	Coffee Break / Game / Team Builder / Ice Breaker
Professional Development	10:00 - 11:30	The 5% Rule Employee Relations – Mike McCall Consulting
Lunch	11:30 - 01:00	Lunch Break - On Your Own
Technology Focus	01:00 - 02:00	AI for Administrative Professionals – Scott Roseberry
Break	02:00 - 02:15	Snack Break
Crisis Management	02:15 - 04:15	What to do in a LODD – Billy Wusterhausen
Discussion	04:15 - 05:00	Open Discussion & Daily Reflection
Evening Networking	TBD	Details to be follow!

TUESDAY, JANUARY 27

Breakfast	07:30 - 08:30	Breakfast Served
Performance Management	08:00 - 09:30	Effective Practices for Employee Development – Scott Monroe
Team Builder	09:30 - 10:00	Coffee Break / Game / Team Builder / Ice Breaker
Communication	10:00 - 11:30	Secrets of Great Communicators - Geoff Tumlin, On-Demand Leadership
Lunch	11:30 - 01:00	Lunch Break - On Your Own
Decision Making	01:00 - 02:00	Advanced Decision Making - Geoff Tumlin, On-Demand Leadership
Break	02:00 - 02:15	Snack Break
Leadership Values	02:00 - 05:00	Peak Performance - Geoff Tumlin, On-Demand Leadership

WEDNESDAY, JANUARY 28

Breakfast	07:30 - 08:30	Breakfast Served
Professional Values	08:00 - 10:00	Trust, Accountability, and Service - Daniel DeYear
Break	10:00 - 10:30	Break & Hotel Check-Out
Leadership Talk	10:30 - 12:00	Table Talk with a Chief – Chief Amy Ramon, Cy-Fair Fire Department

January 7, 2026
Item No. 3.4.
American Dairy Goat Association HOT Grant

Sponsor: Jo Beth Wolfe

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the American Dairy Goat Association for the 2027 Annual Meeting and Convention.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee approve the recommended amount.

Summary: See attached application and staff recommendation.

Budget & Financial Summary: Grant funding would be through the Hotel Occupancy Tax Fund through the Tourism budget.

Attachments:

1. American Dairy Goat Association Annual Meeting and ConventionPacket

American Dairy Goat Association Annual Meeting and Convention

*College Station Event Funding- Tourism
Committee Approval*

American Dairy Goat Association

Lori of Reynolds
506 W Blackjack Stilwell OK 74960
Spindale, NC 28160

petdoctor@windstream.net
O: 918-696-9386
F: American Dairy Goat Asso

Dr. Yalonda Burton

506 W Blackjack
Stilwell, OK 74960

petdoctor@windstream.net
O: 9186969386

Evaluation Form

Event Name

American Dairy Goat Association Annual Meeting and Convention

Number of Room Nights*

630

Number of Attendees*

400

Max Amount of Funding per Guidelines*

\$25,000.00

Staff Recommended Amount*

\$5,000.00

Anything else that would help evaluation of this grant?

Staff is currently bidding on this event for 2027, but the group is looking at other locations. Due to the event's expectation of bringing 630 room nights on weekdays, staff recommends offering the requested \$5,000.

Application Form

Event or Expenditure Description

Event Name*

American Dairy Goat Association Annual Meeting and Convention

Event Website

Website where event information (details, registration, etc.) may be found.

convention.adga.org

Event Type*

Select the type that best fits your event.

Convention

Event Start Date*

The date the event is scheduled to begin.

10/23/2027

Event End Date*

The date the event is scheduled to end.

10/28/2027

Event Description*

Detailed description of the event.

The American Dairy Goat Association hosts its members for an in person Board of Directors meeting along with scheduled programming to educate and connect our members. We host a judges training conference, as well as American Association of Small Ruminant Practitioner's event over the 5-6 day event.

Schedule of Events

Please upload the event schedule. If not available, please upload the most recent event's schedule for reference.

ADGA Final-Programming-Schedule-2025-Convention.pdf

Host Venue/Facility*

Primary location where event will be held in College Station.

Texas A&M Hotel and Conference Center

Total number of hotel room nights expected?*

Sum of all hotel rooms over the course of the event.

630

Nights Hotel Rooms are Needed*

Select the days of the week hotel rooms will be needed for attendees.

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

List host hotel or hotels that currently have a block of rooms for this event:*

List the *College Station* hotels currently holding a contracted room block for the event.

Texas A&M Hotel and Conference Center (pending site visit)

Tracking Out-of-town guests*

It is *required* that you determined how the event will track out-of-town guests, demonstrating that the event will attract tourists that will support the tourism and hotel industry in College Station.

Describe the tracking method here:

All registered attendees will include their name and home address if attending our event, including those not staying at our contracted hotel.

Events without Spectators

Number of expected attendees/participants:*

400

Out-of-Town Percentage

Estimated percentage of attendees from outside a 50 mile radius of College Station.

85

Funding Agreement Acknowledgement

As you continue through the review process, we may ask for additional information. This may include:

- Proposed Schedule of Activities
- Evidence of Commitment for the Event
- Tax Exempt Certificate
- Previous Year's Event Budget
- 501(c) Certificate
- Proof of Insurance

I have read the HOT Tax Stimulus Application Process including the Rules Governing the Application and the Reimbursement Process.

I fully understand the HOT Stimulus Fund Application Process, Rules Governing the Application and the process established by the City of College Station. I intend to use these funds for the aforementioned event/project to forward the efforts of Brazos County and Visit College Station in directly enhancing and promoting tourism and the tourism and hotel industry by attracting visitors and hotel guests from outside Brazos County into the city or its vicinity.

I understand that if I am awarded funds through the HOT Stimulus Program, any deviation from the approved project or from the Rules Governing the Application may result in the partial or total withdrawal of the HOT Stimulus Fund or a requirement to refund any and all funds received.

Entity Name (As it appears on line 1 of W9 form)*

American Dairy Goat Association

Applicant Name*

By entering your name you are agreeing to the above statement.

Yalonda Burton

Date*

10/24/2025

Contract Signatory

Contract Signatory Name*

Please note the name of the representative that will be signing the contract on behalf of your organization, if approved.

Lori Reynolds

Contract Signatory Email*

Please note the email of the representative that will be signing the contract on behalf of your organization, if approved.

lreynolds@adgda.org

Funding Request Overview

Amount Requested*

Total amount of funds requested for the event.

\$5,000.00

Grant Dependent*

Is the event being held in College Station contingent on receiving HOT Stimulus Funds?

Yes

Fund Expenditures*

Provide a detailed description of how the HOT Stimulus Funds will be utilized for the event.

Funds will be used to pay for transportation expenses (Texas A&M Charter Service) for our registered individuals to attend workshops utilizing live animals which will be housed off site as well as tours of various location in College Station.

List other means of financial support/sponsorships/grants - including in-kind support

Include Name and Amount to Receive

We solicit funds for our event beginning the year of the event. Our sponsors and vendors each year range from \$6-12K each year and are listed on the website each year. View our sponsors and vendors from this year on the website provided.

Referral

We hope you will consider recommending College Station as a potential host for other events. Please let us know below if there are events, conferences, meetings, seminars, tournaments, festivals, etc. you believe would be a great fit for College Station.

Additional Events with Organization

Are there other events hosted **by your organization** that you would consider College Station as a host community? If so, please list them below.

Special Judges Training Conference
Pre Training Conference
Semi Annual Board Meeting (if funding would allow)

Other Organization's Events

Are there **other organizations or events** you believe would benefit from learning more about the College Station HOT Funds Stimulus Program? If so, please list them below.

File Attachment Summary

Applicant File Uploads

- ADGA Final-Programming-Schedule-2025-Convention.pdf



GENERAL PROGRAMMING SCHEDULE FOR THE 2025 ADGA CONVENTION:

Schedule Subject to Change

***Denotes Additional Fee*

FRIDAY, OCTOBER 17th

8 am – 5 pm	Pre-TC	Newburyport
3 pm – 8 pm	Registration	Oak Board Room & Foyer

SATURDAY, OCTOBER 18th

7 am – 5 pm	Registration	Oak Board Room & Foyer
7 am – 5:45 pm	Office	Maple Room
7 am – 3 pm	Hospitality Room Open	
8 am – 5 pm	Vendor Room Open	
8 am – 5 pm	Artwork Set Up and Display	
8 am – 8 pm	Youth Program	G Ballroom I
8 am – 5 pm	AASRP Continuing Education	Marblehead AB
8 am – 4 pm	Judges Training Conference Day #1	Hamilton/Activity Tent
6 pm	Welcome Banquet	G Ballroom II, III, IV

GENERAL PROGRAMMING

TIME	PROGRAMMING	FACILITATOR/SPEAKER
11 am – 11:45 am	Scan X: Beginners and Improvers in Pregnancy Ultrasound	Catherine Stowell Lecture (Open to All)
1 pm – 2:30 pm	Scan X: Beginners and Improvers in Pregnancy Ultrasound <i>*Fee Workshop*</i> <i>Limited to 12 Participants</i>	Catherine Stowell
3 pm – 4:30 pm	Scan X: Beginners and Improvers in Pregnancy Ultrasound <i>*Fee Workshop*</i> <i>Limited to 12 Participants</i>	Catherine Stowell

SUNDAY, OCTOBER 19th

7 am – 5 pm	Registration	Oak Board Room & Foyer
7 am – 5:45 pm	Office	Maple Room
7 am – 3 pm	Hospitality Room Open	Executive Lounge 701
8 am – 5 pm	Vendor Room Open	North Shore Ballroom
8 am – 5 pm	Artwork Set Up and Display	
8 am – 5 pm	AASRP	Marblehead AB
8 am – 5 pm	Youth Program & Youth Rep. Interviews	Grand Ballroom I
8 am – 5 pm	ADGA Executive Committee & Finance Committee Meeting	Hamilton
8 am – 5 pm	Judges Training Conference	Off Site: Topsfield Arena
8 am – 5 pm	Body Products Judging	Mezz Sat Kitchen
6 pm – 9 pm	Youth Banquet	Grand Ballroom

GENERAL PROGRAMMING

TIME	PROGRAMMING	FACILITATOR/SPEAKER
9 am – 9:45 am	All about non-profits – what clubs need to know to receive and maintain their non-profit status	Dr. Christen Adels, Professor of Business, Geneva College Owner/Breeder Munchin Hill Dairy Goats, Beaver Falls, Pennsylvania
10 am – 10:45 am	Caring for the Aging Goat	Deborah Niemann, The Thrifty Homesteader
11 am – 11:45 am	Farm Taxes 101: Best Strategies for Tracking Your Income and Expenses	Dr. Christen Adels, Professor of Business, Geneva College Owner/Breeder Munchin Hill Dairy Goats, Beaver Falls, Pennsylvania
1 pm – 1:45 pm	Building Your Brand – tips and tools to market your herd	Heidi Vanderloop, Marketing & Communication Specialist for American Dairy Goat Association, Owner/Breeder of Idle-a-wile Dairy Goats, Elk Mound, WI
2 pm – 2:45 pm	Worldwide Goat Project from Nepal Update	Dan Laney, ADGA Judge Slinker Ridge Nubians, Chico, California & Raju Kadel, Chief of the National Goat Research Center Bandipur, Nepal
3 pm – 3:45 pm	Goat Reproduction: AI Tips & Techniques Classroom Only	Danni Louie, ADGA Appraiser, Owner of Xcel Genetics and Co-Breeder/Co-Owner of Blissberry Dairy Goats
4 pm – 4:45 pm	Goat Reproduction: AI Tips & Techniques - Hands On <i>*Fee Workshop*</i> <i>Limited to 20 Participants</i>	Danni Louie, ADGA Appraiser, Owner of Xcel Genetics and Co-Breeder/Co-Owner of Blissberry Dairy Goats

4 pm – 4:20 pm	<i>Vendor Room Chat</i> Caring for the Aging Goat and Book Signing	Deborah Niemann The Thrifty Homesteader
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MONDAY, OCTOBER 20th

7 am – 5 pm	Registration	Oak Board Room & Foyer
7 am – 5:45 pm	Office	Maple Room
8 am – 5 pm	Vendor Room Open	North Shore Ballroom
7 am – 3 pm	Hospitality Room Open	Executive Lounge 701
8 am – 5 pm	Board of Directors Meeting	Grand Ballroom III, IV
8 am – 5 pm	Cheese Judging	
8 am – 5 pm	Body Products Judging	Mezz Sat Kitchen

GENERAL PROGRAMMING

TIME	PROGRAMMING	FACILITATOR/SPEAKER
8 am – 8:45 am	Improving Milk Quality in Dairy Goats: Lessons learned from a USDA multi-state study	Pat Gorden, IA State & SDGA
9 am – 9:45 am	Strategies to legally utilize veterinary drugs in dairy goats	Pat Gorden, IA State & SDGA
9 am – 9:45 am	Pushing the Boundaries of Dairy Goat Reproduction from AI to IVF	Dr. Melissa Holahan, DVM
10 am – 10:45 am	What lessons can we learn from dairy goat production systems in other countries?	Maria Wurzinger, IA State & SDGA
10 am – 10:45 am	Colostrum Counts: Best Practices for Dairy Goat Kids	Dr. Melissa Holahan, DVM
11 am – 11:45 am	Sharing Producer Perspectives: What does it take to be a successful dairy goat operation	Maria Wurzinger, IA State & SDGA
11 am – 11:45 am	The Big Three in Dairy Goats: CAE, CL, and Johne’s Disease	Dr. Melissa Holahan, DVM

1 pm – 1:45 pm	Sustainability Farm Ideas	Sara Davis
1 pm – 1:45 pm	Breeding Systems, a roundtable on starting sustainable dairy goat operation	Maria Wurzinger, IA State & SDGA
2 pm – 2:45 pm	NG for Beginners	Jay Roussel, ADGA Information Management Committee Chair, Owner/Breeder at All We Need Farms, Needville, TX
2 pm – 2:45 pm	Fencing Solutions	Justin Gougen, Wellscroft Fencing
3 pm- 3:45 pm	Open	
3 pm- 3:45 pm	Dairy Goat Nutrition	Meagan Wilson, Poulin Grain
4 pm – 4:45 pm	Exploring Grant Opportunities	Sara Davis
4 pm – 4:20 pm	Vendor Room Chat	Justin Gougen, Wellscroft Fencing

TUESDAY, OCTOBER 21

7 am – 5 pm	Registration	Oak Board Room & Foyer
7 am – 5:45 pm	Office	Maple Room
7 am – 3 pm	Hospitality Room Open	Executive Lounge 701
7 am – 9 am	National Toggenburg Club Meeting	Newburyport
8 am – 5 pm	Vendor Room Open	North Shore Ballroom
8 am – Noon	Cheese Judge Consults	Ipswich
8 am – 5 pm	Art Contest Judging	Grand Ballroom I, II
8 am – 5 pm	Board of Directors Meeting	Grand Ballroom III, IV
6 pm	Products Reception	Grand Ballroom I, II

GENERAL PROGRAMMING

TIME	PROGRAMMING	FACILITATOR/SPEAKER
8 am – 10:45 am	Soap Making Workshop <i>*Fee Workshop*</i> Limited to 25 Participants	Ann Fisher
9 am – 9:45 am	Targeted Grazing	Margaret Chamas
10 am – 10:45 am	Raising Kids	Don George

11 am – 11:45 am	Using Goats to Put the Possible in Impossible – Enriching the lives of people with developmental disabilities	Dawn Krenner
11 am – 11:45 am	Lotion Making Workshop <i>*Fee Workshop*</i> Limited to 25 Participants	Caroline Lawson
1 pm – 1:45 pm	“Champion Challenge Game”	Vicky Drew
1 pm – 1:45 pm	The ADGA Scorecard: It’s History, Development and Why We Need It	Doug Thompson
2 pm – 2:45 pm	Goats 101	Margaret Chamas
2 pm – 3:45 pm	Paint & Sip <i>*Fee Workshop*</i> Limited to 30 Participants	Jennifer Lohman-Peterson
3 pm – 3:45 pm	Goat Color Genetics	Dr. Joanne Karohl
4 pm – 4:20 pm	Vendor Room Chat	Meagan Wilson, Poulin Grain

WEDNESDAY, OCTOBER 22

7 am – 5 pm	Registration	Oak Board Room & Foyer
7 am – 3 pm	Hospitality Room Open	Executive Lounge 701
7 am – 9 am	Alpines International Club Meeting	Gloucester
7 am – 9 am	ANDDA Meeting	Newburyport
8 am – 5 pm	Linear Appraisal	Ipswich
8 am – Noon	Vendor Room Open	North Shore Ballroom
8 am – 4 pm	Linear Appraisal Workshop	Ipswich & Activity Tent
8 am – 5 pm	Advanced Judges Training	Hamilton
4 pm – 5 pm	Membership Meeting	Ipswich
6 pm	Farewell Banquet & Ball	Grand Ballroom II, III, IV

GENERAL PROGRAMMING

TIME	PROGRAMMING	FACILITATOR/SPEAKER
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9 am – 9:45 am	Cull until it Hurts	Dr. Kirt Schnipke, ADGA District 4 Board Member & Owner/Breeder Ober-Boerd Dairy Goats
9 am – 9:45 am	Cache Valley Virus	Dr. Rachel Gately, Tufts Vet
10 am – 11:45 am	Ringside Podcast	Jon Kain & Danielle Carolei
10 am – 11:45 am	Intro to 2D Felting <i>*Fee Workshop*</i> Limited to 20 Participants	Mary Thompson
1 pm – 1:45 pm	Mastitis Prevention, Early Detection and On-Farm Cultures	Anne Jones
1 pm – 1:45 pm	Disaster Preparedness	Fauna Smith
2 pm – 2:45 pm	Getting the most out of your AI Program	Dr. Rachel Gately
2 pm- 2:45 pm	From Hobby to Commercial	Stacey Roussel, Owner/Breeder/Goat Milk Pop Developer at All We Need Farm
3 pm – 3:45 pm	Ornament Making with ADGA Ribbons <i>*Fee Workshop*</i> Limited to 25 Participants	Yalonda Burton
3 pm – 3:45 pm	Breeder's Roundtable	Facilitated by Jon Kain & Danielle Carolei Breeder's include: Joseph Larson, Thanh Duong and Jackson Noble

January 7, 2026

Item No. 3.5.

National Association of Plant Breeders HOT Grant

Sponsor: Jo Beth Wolfe

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the National Association of Plant Breeders, Inc. for the 2026 Annual Meeting.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee approve the recommended amount.

Summary: See attached application and staff recommendation.

Budget & Financial Summary: Grant funding would be through the Hotel Occupancy Tax Fund through the Tourism budget.

Attachments:

1. National Association for Plant Breeding Annual MeetingPacket

National Association for Plant Breeding Annual Meeting

*College Station Event Funding- Tourism
Committee Approval*

National Association of Plant Breeders, Inc.

Taylor Atkinson
5585 Guilford Road
Fitchburg, WI 53711-5801

dmiller@sciencesocieties.org
O: 608-268-4965
F: NAPB

David Baltensperger

2474 TAMU
College Station, Texas 77843

dbaltensperger@tamu.edu
O: 9793215900

Evaluation Form

Event Name

National Association for Plant Breeding Annual Meeting

Number of Room Nights*

900

Number of Attendees*

350

Max Amount of Funding per Guidelines*

\$40,000.00

Staff Recommended Amount*

\$30,000.00

Anything else that would help evaluation of this grant?

Based on the strong potential economic impact, and bringing 900 room nights to College Station in June, staff recommends the full \$30,000.

Application Form

Event or Expenditure Description

Event Name*

National Association for Plant Breeding Annual Meeting

Event Website

Website where event information (details, registration, etc.) may be found.

<https://napbannualmeeting.org/>

Event Type*

Select the type that best fits your event.

Convention

Event Start Date*

The date the event is scheduled to begin.

06/15/2026

Event End Date*

The date the event is scheduled to end.

06/18/2026

Event Description*

Detailed description of the event.

The National Association for Plant Breeding (NAPB) Annual Meeting is a multi-day conference that brings together plant-breeding professionals, researchers, and students from academia and industry to share advances in breeding science and technology. Held each summer, it features keynote talks, technical and poster sessions, professional-development workshops, and field tours that showcase active breeding programs. The event emphasizes collaboration, innovation, and mentoring, with strong participation from students and early-career scientists. Participants network, present research, and discuss emerging topics shaping the future of plant breeding.

Schedule of Events

Please upload the event schedule. If not available, please upload the most recent event's schedule for reference.

NAPB Agenda.pdf

Host Venue/Facility*

Primary location where event will be held in College Station.

Texas A&M Hotel and Conference Center

Total number of hotel room nights expected?*

Sum of all hotel rooms over the course of the event.

900

Nights Hotel Rooms are Needed*

Select the days of the week hotel rooms will be needed for attendees.

Sunday

Monday

Tuesday

Wednesday

Thursday

Saturday

List host hotel or hotels that currently have a block of rooms for this event:*

List the *College Station* hotels currently holding a contracted room block for the event.

Texas A&M Hotel and Conference Center, The George, Cavalry Court

Tracking Out-of-town guests*

It is *required* that you determined how the event will track out-of-town guests, demonstrating that the event will attract tourists that will support the tourism and hotel industry in College Station.

Describe the tracking method here:

Attendees will register for the conference through the website that is hosted through CANVAS. Registrants can be NAPB members or non-members and the registration website will track the mailing and billing address information for those who are registering to attend the meeting.

Events without Spectators

Number of expected attendees/participants:*

350

Out-of-Town Percentage

Estimated percentage of attendees from outside a 50 mile radius of College Station.

85

Funding Agreement Acknowledgement

As you continue through the review process, we may ask for additional information. This may include:

- Proposed Schedule of Activities
- Evidence of Commitment for the Event
- Tax Exempt Certificate
- Previous Year's Event Budget
- 501(c) Certificate
- Proof of Insurance

I have read the HOT Tax Stimulus Application Process including the Rules Governing the Application and the Reimbursement Process.

I fully understand the HOT Stimulus Fund Application Process, Rules Governing the Application and the process established by the City of College Station. I intend to use these funds for the aforementioned event/project to forward the efforts of Brazos County and Visit College Station in directly enhancing and promoting tourism and the tourism and hotel industry by attracting visitors and hotel guests from outside Brazos County into the city or its vicinity.

I understand that if I am awarded funds through the HOT Stimulus Program, any deviation from the approved project or from the Rules Governing the Application may result in the partial or total withdrawal of the HOT Stimulus Fund or a requirement to refund any and all funds received.

Entity Name (As it appears on line 1 of W9 form)*

National Association of Plant Breeders, Inc.

Applicant Name*

By entering your name you are agreeing to the above statement.

David Baltensperger

Date*

10/28/2025

Contract Signatory

Contract Signatory Name*

Please note the name of the representative that will be signing the contract on behalf of your organization, if approved.

Tom Koch

Contract Signatory Email*

Please note the email of the representative that will be signing the contract on behalf of your organization, if approved.

tom.koch@beckshybrids.com

Funding Request Overview

Amount Requested*

Total amount of funds requested for the event.

\$30,000.00

Grant Dependent*

Is the event being held in College Station contingent on receiving HOT Stimulus Funds?

No

Fund Expenditures*

Provide a detailed description of how the HOT Stimulus Funds will be utilized for the event.

HOT Stimulus Funds will be primarily used for transporting attendees from the overflow hotel locations to the Texas A&M Hotel and Conference Center and back. In addition to transportation from overflow properties to the host hotel, costs will also be applied to transportation for offsite receptions, tours, etc.

List other means of financial support/sponsorships/grants - including in-kind support

Include Name and Amount to Receive

Referral

We hope you will consider recommending College Station as a potential host for other events. Please let us know below if there are events, conferences, meetings, seminars, tournaments, festivals, etc. you believe would be a great fit for College Station.

Additional Events with Organization

Are there other events hosted **by your organization** that you would consider College Station as a host community? If so, please list them below.

Other Organization's Events

Are there **other organizations or events** you believe would benefit from learning more about the College Station HOT Funds Stimulus Program? If so, please list them below.

File Attachment Summary

Applicant File Uploads

- NAPB Agenda.pdf

Agenda



Date
 June 13-18,
 2026



Location
 College Station, TX



TEXAS A&M
 UNIVERSITY

Pre-Conference Workshops - June 13, 2026

Time	Topic	Speaker
TBD	Soft Skills Workshop	
TBD	Breeding Tools Workshop/IP Workshop	
TBD	General Session 1 - Keynote	Dr. William Rooney Texas A&M University Public Sector Impact Award (2023)
TBD	Light Reception	

Day 1 - June 14, 2026

Time	Topic	Speaker
TBD	Breakfast	
TBD	Welcome to Texas and Texas A&M	
TBD	General Session 2 - Keynote	Dr. William Rooney Texas A&M University Public Sector Impact Award (2023)
TBD	Break/Poster Session	
TBD	General Session 3 - Keynote	Dr. Istvan Rajvan University of Guelph Public Sector Impact Award
TBD	Panel Discussion	
TBD	Lunch	
TBD	Poster Session	
TBD	General Session 4 - Keynote	Dr. Mark Sorrells Cornell University Lifetime Achievement Award
TBD	Plant Breeding Coordinating Committee Meeting	
TBD	Grad Student Mixer	



Agenda



Date
 June 13-18,
 2026



Location
 College Station, Tx



TEXAS A&M
 UNIVERSITY

Day 2 - June 15, 2026 RiceTec.

Time	Topic	Speaker
TBD	Breakfast	
TBD	Load Busses	
TBD	RiceTec Tour (Alvin, TX)	
TBD	Lunch	
TBD	RiceTec Tour (Alvin, TX)	
TBD	Load Busses	
TBD	Texas BBQ & Spirited Learning	

Day 3 - June 16, 2026

Time	Topic	Speaker
TBD	Breakfast	
TBD	Load Busses	
TBD	Texas A&M/USDA-ARS Facilities Tour Tour A - Horticulture Focused Tour Tour B - Agronomic Focused Tour	
TBD	Lunch	
TBD	Industry Session - Keynote	Dr. Zachary Jones Corteva Agriscience Early Career Scientist Award
TBD	Business Meeting	
TBD	Banquet	



Agenda



Date

June 13-18,
2026



Location

College Station, Tx



TEXAS A&M
UNIVERSITY.

Day 4 - June 17, 2026

Time	Topic	Speaker
TBD	Breakfast	
TBD	General Session 5 - Keynote	Dr. Mark Messmer CoverCress Inc. Private Sector Impact Award
TBD	Lunch	
TBD	Conference Concludes	



January 7, 2026

Item No. 3.6.

Rotary International District 5910 Conference HOT Grant

Sponsor: Jo Beth Wolfe

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Rotary of Bryan, Texas, for the Rotary International District 5910 Conference.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee approve the recommended amount.

Summary: See attached application and staff recommendation.

Budget & Financial Summary: Grant funding would be through the Hotel Occupancy Tax Fund through the Tourism budget.

Attachments:

1. Rotay International District 5910 Conference

Rotary International District 5910 Conference

*College Station Event Funding- Tourism
Committee Approval*

Rotary of Bryan Texas

Mr. Jarrod S. Hix
P.O. Box 2760
Bryan, TX 77805-2760

melissacgreen@gmail.com
O: 979-220-9179
M: 979-574-8566
F: Bryan Rotary

Dr. Charles Edward Gilliland

4600 Bogey Court
College Station, TX 77845

charleygilliland5910@gmail.com
O: 979-220-9179
M: 979-220-9179

Evaluation Form

Event Name

Rotary International District 5910 Conference

Number of Room Nights*

300

Number of Attendees*

200

Max Amount of Funding per Guidelines*

\$5,000.00

Staff Recommended Amount*

\$3,000.00

Anything else that would help evaluation of this grant?

With excursions to showcase the community to regional rotary members, this group brings 300 room nights in June- a need month. Staff recommends the requested \$3,000.

Application Form

Event or Expenditure Description

Event Name*

Rotary International District 5910 Conference

Event Website

Website where event information (details, registration, etc.) may be found.

<https://www.rotary5910.org>

Event Type*

Select the type that best fits your event.

Convention

Event Start Date*

The date the event is scheduled to begin.

06/05/2026

Event End Date*

The date the event is scheduled to end.

06/07/2026

Event Description*

Detailed description of the event.

This event brings members of Rotary Clubs and officials of Rotary International to College Station to conduct business, celebrate achievement from the past year, and explore the College Station/Bryan communities. The conference consists of plenary sessions with a keynote speaker, presentations of notable projects around the globe, an awards ceremony, local excursions, banquets and other networking events. The program features presentations by international visitors, recognition of officers and dignitaries from 48 Rotary Clubs in Texas, and opportunities to showcase community service projects undertaken by the Clubs and Rotary International, including our project to eradicate the remaining vestiges of polio worldwide. We anticipate inviting local officials to briefly address the conference.

Schedule of Events

Please upload the event schedule. If not available, please upload the most recent event's schedule for reference.
2025 District Conference Booklet.pdf

Host Venue/Facility*

Primary location where event will be held in College Station.
Texas A&M Hotel and Conference Center

Total number of hotel room nights expected?*

Sum of all hotel rooms over the course of the event.
300

Nights Hotel Rooms are Needed*

Select the days of the week hotel rooms will be needed for attendees.
Friday
Saturday

List host hotel or hotels that currently have a block of rooms for this event:*

List the *College Station* hotels currently holding a contracted room block for the event.
Texas A&M Hotel and Conference Center

Tracking Out-of-town guests*

It is *required* that you determined how the event will track out-of-town guests, demonstrating that the event will attract tourists that will support the tourism and hotel industry in College Station.

Describe the tracking method here:

We will use an online registration app called ClubRunner to register participants. They will list their home Clubs and addresses.

Events without Spectators

Number of expected attendees/participants:*

200

Out-of-Town Percentage

Estimated percentage of attendees from outside a 50 mile radius of College Station.

80

Funding Agreement Acknowledgement

As you continue through the review process, we may ask for additional information. This may include:

- Proposed Schedule of Activities
- Evidence of Commitment for the Event
- Tax Exempt Certificate
- Previous Year's Event Budget
- 501(c) Certificate
- Proof of Insurance

I have read the HOT Tax Stimulus Application Process including the Rules Governing the Application and the Reimbursement Process.

I fully understand the HOT Stimulus Fund Application Process, Rules Governing the Application and the process established by the City of College Station. I intend to use these funds for the aforementioned event/project to forward the efforts of Brazos County and Visit College Station in directly enhancing and promoting tourism and the tourism and hotel industry by attracting visitors and hotel guests from outside Brazos County into the city or its vicinity.

I understand that if I am awarded funds through the HOT Stimulus Program, any deviation from the approved project or from the Rules Governing the Application may result in the partial or total withdrawal of the HOT Stimulus Fund or a requirement to refund any and all funds received.

Entity Name (As it appears on line 1 of W9 form)*

Bryan Rotary Club

Applicant Name*

By entering your name you are agreeing to the above statement.

Charles E. Gilliland

Date*

11/12/2025

Contract Signatory

Contract Signatory Name*

Please note the name of the representative that will be signing the contract on behalf of your organization, if approved.

Melissa Green

Contract Signatory Email*

Please note the email of the representative that will be signing the contract on behalf of your organization, if approved.

melissacgreen@gmail.com

Funding Request Overview

Amount Requested*

Total amount of funds requested for the event.

\$3,000.00

Grant Dependent*

Is the event being held in College Station contingent on receiving HOT Stimulus Funds?

No

Fund Expenditures*

Provide a detailed description of how the HOT Stimulus Funds will be utilized for the event.

These funds will help defray the operating costs of the event, including speaker expenses, transportation to off-site activities, and audio-visual fees.

List other means of financial support/sponsorships/grants - including in-kind support

Include Name and Amount to Receive

Registration fees.

Grant from Rotary District 5910.

Referral

We hope you will consider recommending College Station as a potential host for other events. Please let us know below if there are events, conferences, meetings, seminars, tournaments, festivals, etc. you believe would be a great fit for College Station.

Additional Events with Organization

Are there other events hosted **by your organization** that you would consider College Station as a host community? If so, please list them below.

Other Organization's Events

Are there **other organizations or events** you believe would benefit from learning more about the College Station HOT Funds Stimulus Program? If so, please list them below.

File Attachment Summary

Applicant File Uploads

- 2025 District Conference Booklet.pdf

2025 CONFERENCE



Rotary
District 5910



ROTARY ON THE MOVE

Conference Agenda

April 4, 5, 6, 2025



District 5910 Rotarians,

On behalf of the Palestine Rotary Club and the citizens of our historic city, I what to welcome you to an exciting weekend of celebration at the District 5910 conference in Palestine.

*Let's enjoy the fifth (unofficial) part of the Four-Way Test this weekend,
"Is it Fun"!*

DC Leon Willhite



FRIDAY

April 4, 2025

Registration - 8:00am - 4:00pm

Palestine Visitors Center
825 W. Spring Street

4:00pm-5:00pm - Registration

Texas State Railroad Palestine Depot
789 Park Rd 70, Palestine, TX 75801

5:30pm - Ride on the Texas State Railroad

Put on your Western attire and come lose yourself in time on the Texas State Railroad deep in the Pineywoods of East Texas Friday Evening. Enjoy dinner, music and of course a CA\$H BAR!

You might want to hold on to your purses and wallets because, "there just might be some train robbers on the route".



**Shuttle Service between
hotels for Saturday
Evening and Hospitality
Location!**



Saturday April 5, 2025

PALESTINE HIGH SCHOOL AUDITORIUM
1600 S LOOP 256

Join together on a trip down memory lane with your high school/college memories and of course a full day of conference speakers, accolades and activities. Be sure to bring your letter jacket, caps, poms, etc. Breakfast and lunch will be provided.

8:00am - Registration

8:30am - Breakfast

9:15am - Opening Ceremony - Auditorium

- Opening - DG Leon Willhite & PDG Rhonda Herrington
- US Flag Presentation and Pledges -DGE Charley Gilliland
- Rotary Vision Statement - DGN Phil Shackelford
- Inspirational Moment - DGND Dana Espinal
- Welcome by the Mayor of Palestine - Mitchell Jordan
- Welcome by President of the Rotary Club of Palestine Michael Gorby
- Introduction of Club Presidents

10:00am - Introduction of RI Representative Miguel Borja by Real Provencher

10:30am - Rotary Focused Presentations

- Youth Exchange- Carol Mattingly
- RYLA - Michael Perez
- Interact - Bill Friebel
- Rotaract- Birda Gaskin
- Global Grant Scholar - Rebekah Maxwell
- Special Recognitions - DG Leon Willhite

NOON - LUNCH

Saturday April 5th continued

12:45pm - Introduction of Ina Pinkney, Polio Survivor by Jay Wilson

1:45pm - Membership - Amy Kilgore

2:00pm - Club Visioning - Hannah Wilner

2:15pm - Special Recognitions - Leon Willhite

2:30pm - ADJOURN

3:00pm - Excursions BEGIN

EXCURSIONS

3:00pm
Wine Tasting at the
Historic Redlands Hotel
400 N Queen St
Limited seating - \$35.00



3:00pm
Beer Flight at
Pint and Barrel Draffthouse
302 E Crawford St
Limited seating - \$35.00



Redlands Art Tracks Sculpture Tour
825 W. Spring St.

Old Town Palestine
213 - 305 W. Crawford
Davy Dogwood Park
900 N Link St

Redlands History Hunt
400 N. Queen

Railroad Heritage Museum
808 W. Oak St
Cost \$5

Davy Dowood Park
"Fairy
Garden Trails"
900 N Link St.



SATURDAY EVENING

SENIOR CITIZEN ACTIVITY CENTER

200 Church St.

Lets step back in time Saturday Evening and channel our inner Humphrey Bogart and Ingrid Bergman and rendezvous in Casablanca @ Leon's Café Américain where you will be wined and dined while enjoying "Sam the Piano Man". Dress is either After 5 or your Best Bogart & Bergman attire!

5:30pm

Cocktails at Leon's Café Américain

6:30pm

Master of Ceremony - Kent Hutchison

Procession of College of Governors and Distinguished Guests

Grace by John Lamb

Dinner

Introduction of RI Foundation Trustee Greg Podd by Brenda Walker

Presentation by RI Foundation Trustee Greg Podd

Foundation Recognitions by Bobby Chapman

Roll of Fame Awards by DGN Phil Shackelford

Avenues of Service Awards by DG Leon Willhite



SUNDAY

April 6, 2025

PALESTINE HIGH SCHOOL AUDITORIUM

1600 S LOOP 256

8:30am

Breakfast

Celebration of Life - Victoria Barnes

Rotary International Representative Miquel Borja

Business Meeting - Approval of 25-26 District Budget

Foundation Recognitions y Bobby Chapman

Conference Closing by DG Leon Willhite

"Let There Be Peace on Earth" - **ADJOURN**

2025 CONFERENCE



Rotary
District 5910



ROTARY ON THE MOVE

PRESENTERS



Greg Podd
RI Foudation Trustee

Greg is a C.P.A. (Certified Public Accountant) and a P.F.S. (Personal Financial Specialist) having operated his own practice since June 1979. He has written continuing education courses, been a keynote speaker at national conferences, taught many courses as a guest professor, and has made presentations to over 20,000 Certified Public Accountants and Chartered Accountants from the United States and foreign countries. He was also the President and

owner of a very large metal fabrication firm for the telecommunication industry and an international healthcare software development firm. Greg became a Rotarian in May 1982 and is a member of the Evergreen Rotary Club.

He served a six-year term as a member of the Rotary International Investment Committee and a three-year term as a member of the Rotary International Finance Committee. Greg has chaired five Zone Institutes and served as a Rotary International Training Leader at the International Assembly in San Diego. He has held many Regional and District Offices.

During the Rotary year 2014 – 2015, in addition to his duties as a Rotary International Director, Greg chaired the Rotary Audit Committee, the Rotary Board Council on Legislation Advisory Committee, and the Service Above Self Award Selection Committee, in addition to several other committees. During the Rotary year 2015 – 2016, Greg served as the Vice President of Rotary International and a member of the Executive Committee, Strategic Planning Committee, Council and Board Committee and the Workgroup to examine Rotary's current International Convention model. During the Rotary year 2016 – 2017 he served as a member of the Rotary International Election Review Committee, the Rotary International Board Governance Committee, and the Vice Chair of the Rotary International Operations Review Committee. After completing a 6-year term on the Rotary International Operations Review Committee, Greg is currently serving a 4-year term as a Trustee of the Rotary Foundation, where he is a member of numerous related committees.

Greg is the recipient of the "Service Above Self Award" and The Rotary Foundation Citation for Meritorious Service Award. Greg and his wife Pam have been married for 47 years and have three beautiful children and four very special grandchildren. Greg and Pam are both Arch C. Klumph Society Members.

RI Representative Miguel (Mike) Borja



Miguel received a Bachelor's degree in law in 1986, at the Universidad Tecnológica de México and a Doctorate in Law, 1992, at UNAM. He was a Professor at the NATIONAL UNIVERSITY OF MEXICO for 35 years and received the University Merit Medal in 2024".

He is married to Adriana since 1995 and they have two daughters Mariana and Michelle.

He was President of the Rotary Club of Chapultepec in 2007-2008 Mexico City D4170. He was District Governor in 2016-2017 of District 4170 (Mexico City- Hidalgo State- Mexican State) México. He has been a speaker at many Rotary Conferences and Assemblies for D4170, D4150, and D4160 since 2008 and was Assistant to the Los Angeles World Convention in 2008, Atlanta 2017, Hamburg 2019, and Houston in 2022, in addition to two virtual.

His many other Rotary accomplishment are: He is a Major Donor Level 1 and received the Paul Harris Button Recognition for the Best President 2007-08 in D4170, delivered by the R.I. World President John Kenny; Pro-Treasurer of the Múltipets Mexico 2009; Speaker at Conferences D4100, D4110, D4140, D4150, D4160, D4185, D4195; President of the Rotary Council of Security and Justice of D4170 2008-14; Chairman of the Protocol Committee and Sergeants of Arms of the 25th Zone District Rotary Institutes: Tampico (Mexico) 2009, Panama (Panama) 2010, Mérida 2013; Protocol Director and Sergeants of the Arms of the Multi-District Conference in Veracruz, March 2014. Districts 4180, 4190, and 4200. Support in Protocol and MACERO in many Institutes in zone "5A and 23B. 10. General Coordinator of Rotary Programs in D4170. 2009-2010; Protocol Coordinator Múltipets Puebla 2010 and RIMEX Veracruz 2015, Mérida 2020 and support at RIMEX Puebla 2011, 2012, Monterrey 2013 and 2014, León 2017 and Oaxaca 2018; Governor's Assistant for several years in District 4170. 13. Participant in the Mérida Presidential Conference 2009. D.K. Lee. 14. Past Director Aide Francisco Creo at Rimex Monterrey 2013; Training Leader of GETS Mérida Institute 2013 and Antigua Guatemala. 2014; Member of the Advisory Committee of the Guatemala Zone Institute 2014; Participant as Governor-elect in GETS 2015 Cancun, and Institute 2015. 18. As Governor responsible for part of the Protocol at the Institute of Punta Cana, Dominican R. 2016. Receiving the PRI John Germ; Member of the Editorial Committee of the Rotary Magazine in Mexico 2016-17; Chairman of the "Rotary Awards" of D4170, red carpet for the Centenary of the Rotary Foundation and Chairman of the Day Against Polio 2017 in Mexico. October 2016 and Obtainment of the Declaration of the Mexico City Congress decree Rotary's Day on February 23, 2017; Principal Promoter of the National Lottery Ticket for Mexico on the occasion from the Rotary Foundation Centenary on February 26th, 2017. 22.

He helped 7 Mexico's district take Second Place in contributions TRF in 2016-17 with \$256,000.00 Dollar; Training Leader of the Rotary Leadership Institute of D4170, 2017-18. 25; Testator of The Rotary Foundation since 2017; Training Leader District 4170 IN 2017-18; Learning Facilitator (international leading training) for Elected Governors of the world at the Rotary International Assembly in Orlando January 2024; Representative of World President Gordon McNally at the Santiago de Chile conference



Ina Pinkney Polio Survivor

A generation ago, most people in the U.S. knew a polio survivor. Today, there are so few left, there are very few so many people can't name an acquaintance, let alone family member, who has been afflicted.

Ina Pinkney was infected in 1944, during World War II, more than a decade before the Salk Vaccine became available, stemming the annual summer epidemics that paralyzed communities almost like it paralyzed children.

Because parents didn't know how the virus spread or why it did only in summer months, parents avoided many summer activities from ice cream to swimming pools.

Ina shared her touching story with me on World Polio Day, an annual event hosted by Rotary and the other members of the Global Polio Eradication Initiative. You can watch it in the video player at the top of this article.

INA was the Chef/Owner of INA'S, an American Food restaurant and a pioneer in the West Loop Market District, that closed at the end of 2013.

She is a frequent and welcomed guest on radio, local news and cable TV, has done interviews on shows in the U.S., Canada and Germany and appeared in a national Quaker Oats commercial as herself – the Breakfast Queen.

Articles about her have appeared in local, national and international newspapers and magazines, as well as trade and in-flight magazines. Her recipes have been syndicated globally and featured in many cookbooks.

Ina has been a guest lecturer on Entrepreneurship at Northwestern University, DePaul University and the University of Illinois, and has been the keynote speaker at food conferences and culinary school graduations.

She also speaks about breakfast trends for food companies.

In 2014, Ina was awarded the Golden Whisk Award from the Women Chefs and Restaurateurs Organization for excellence in the kitchen, lead a coalition of Chicago Restaurateurs and Chefs to support Chicago's smoking ban and co-founded the Green Chicago Restaurant Coalition for restaurants in Chicago with Dan Rosenthal for which they received Chicago Magazine's 2011 Green Award.

She was named 2008 SBA Woman in Business Champion.

In 2013 she published INA'S KITCHEN: Memories and Recipes from the Breakfast Queen so that her recipes would live in everyone's home.

Besides writing a monthly column for the Chicago Tribune called BREAKFAST WITH INA, a documentary about the closing of INA'S screened in 48 film festivals around the country.

Despite the awards and acclaim she has garnered in her career, the most significant title she holds is Polio Survivor. Ina now speaks to Rotary groups about the late effects of polio in her effort to help Rotary and the Gates Foundation achieve their goal of the worldwide eradication of polio.

January 7, 2026

Item No. 3.7.

Women's Lacrosse Aggieland Classic HOT Grant

Sponsor: Alex Aguero

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on a Hotel Occupancy Tax Grant with the Texas A&M Women's Lacrosse Club for the Aggieland Classic 2026.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee approve the recommended amount.

Summary: See attached application and staff recommendation.

Budget & Financial Summary: Grant funding would be through the Hotel Occupancy Tax Fund through the Tourism budget.

Attachments:

1. TAMU Women Lacrosse Aggieland Classic 2026Packet

Aggieland Classic 2026

*College Station Event Funding- Tourism
Committee Approval*

TAMU Women's Lacrosse Club

Abby Konicki
Dept of Rec Sports TAMU 4250
College Station, TX 77840

aggielandclassicwlax@gmail.com
O: 281-660-5902
F: TAMU Women's Lacrosse

Erica Eastman

Dept of Rec Sports TAMU 4250
College Station, TX 77840

aggielandclassicwlax@gmail.com
O: 8324747155

Evaluation Form

Event Name

Aggieland Classic 2026

Number of Room Nights*

1200

Number of Attendees*

1650

Max Amount of Funding per Guidelines*

\$10,000.00

Staff Recommended Amount*

\$10,000.00

Anything else that would help evaluation of this grant?

Based on the growth of this group and the size of the group in January, staff recommends the requested \$10,000.

Application Form

Event or Expenditure Description

Event Name*

Aggieland Classic 2026

Event Website

Website where event information (details, registration, etc.) may be found.

<https://www.tamuwlacrosse.com/>

Event Type*

Select the type that best fits your event.

Sports

Event Start Date*

The date the event is scheduled to begin.

01/24/2026

Event End Date*

The date the event is scheduled to end.

01/25/2026

Event Description*

Detailed description of the event.

Aggieland Classic 2026 is a lacrosse tournament hosted by TAMU Women's Club Lacrosse every January. It is a youth tournament, with ages ranging from 12-18 participating. The tournament will take two days, and will be played at Penberthy Sports Complex both days.

Schedule of Events

Please upload the event schedule. If not available, please upload the most recent event's schedule for reference.

Aggieland Itinerary 2026.pdf

Host Venue/Facility*

Primary location where event will be held in College Station.

Penberthy Sports Complex

Total number of hotel room nights expected?*

Sum of all hotel rooms over the course of the event.

1200

Nights Hotel Rooms are Needed*

Select the days of the week hotel rooms will be needed for attendees.

Friday

Saturday

List host hotel or hotels that currently have a block of rooms for this event:*

List the *College Station* hotels currently holding a contracted room block for the event.

- TownePlace Suites College Station
- Staybridge Suites College Station
- Best Western Plus College Station
- Hilton College Station
- Hawthorn Suites College Station
- Wyndham Garden College Station
- Sleep Inn College Station
- Holiday Inn Express College Station
- The George College Station
- Holiday Inn Aggieland College Station
- Home2 College Station
- Texas A&M Hotel College Station
- Hyatt Place College Station
- La Quinta
- Aloft College Station
- Embassy Suites College Station
- Calvary Court College Station
- Courtyard By Marriott
- Hampton Hwy 6

Tracking Out-of-town guests*

It is *required* that you determined how the event will track out-of-town guests, demonstrating that the event will attract tourists that will support the tourism and hotel industry in College Station.

Describe the tracking method here:

We have a list of the hotels used with GYC Planning, which tracks who and how many people are at each hotel.

Events with Spectators

Number of expected participants*

Participants only include those taking part in the event.

Be sure to include staff attending.

1300

Number of expected spectators*

Spectators only include those watching the event.

350

Out-of-Town Percentage*

Estimated percentage of attendees from **outside a 50 mile radius** of College Station.

75

Number of expected teams (if applicable):

65

Funding Agreement Acknowledgement

As you continue through the review process, we may ask for additional information. This may include:

- Proposed Schedule of Activities
- Evidence of Commitment for the Event
- Tax Exempt Certificate
- Previous Year's Event Budget
- 501(c) Certificate
- Proof of Insurance

I have read the HOT Tax Stimulus Application Process including the Rules Governing the Application and the Reimbursement Process.

I fully understand the HOT Stimulus Fund Application Process, Rules Governing the Application and the process established by the City of College Station. I intend to use these funds for the aforementioned event/project to forward the efforts of Brazos County and Visit College Station in directly enhancing and promoting tourism and the tourism and hotel industry by attracting visitors and hotel guests from outside Brazos County into the city or its vicinity.

I understand that if I am awarded funds through the HOT Stimulus Program, any deviation from the approved project or from the Rules Governing the Application may result in the partial or total withdrawal of the HOT Stimulus Fund or a requirement to refund any and all funds received.

Entity Name (As it appears on line 1 of W9 form)*

Texas A&M Women's Lacrosse

Applicant Name*

By entering your name you are agreeing to the above statement.

Erica Eastman

Date*

11/05/2025

Contract Signatory

Contract Signatory Name*

Please note the name of the representative that will be signing the contract on behalf of your organization, if approved.

Erica Eastman

Contract Signatory Email*

Please note the email of the representative that will be signing the contract on behalf of your organization, if approved.

aggielandclassicwlax@gmail.com

Funding Request Overview

Amount Requested*

Total amount of funds requested for the event.

\$10,000.00

Grant Dependent*

Is the event being held in College Station contingent on receiving HOT Stimulus Funds?

No

Fund Expenditures*

Provide a detailed description of how the HOT Stimulus Funds will be utilized for the event.

The funds will be use towards paying officials, marketing, and other logistics cost associated to the tournament.

List other means of financial support/sponsorships/grants - including in-kind support

Include Name and Amount to Receive

Referral

We hope you will consider recommending College Station as a potential host for other events. Please let us know below if there are events, conferences, meetings, seminars, tournaments, festivals, etc. you believe would be a great fit for College Station.

Additional Events with Organization

Are there other events hosted **by your organization** that you would consider College Station as a host community?

If so, please list them below.

Other Organization's Events

Are there **other organizations or events** you believe would benefit from learning more about the College Station HOT Funds Stimulus Program? If so, please list them below.

File Attachment Summary

Applicant File Uploads

- Aggieland Itinerary 2026.pdf

Saturday, Jan 24, 2026

- 6:00 AM TAMU team arrives checks in, sets up fields goes over last-minute information
- 7:00 AM- Youth teams arrive for warmup
- 8:00 AM- Games begin
- 5:00 PM- Games end
- 5:00 PM-6:00 PM TAMU Team cleans up & checks out

Sunday, Jan 25, 2026

- 6:00 AM TAMU team arrives checks in, sets up fields goes over last-minute information
- 7:00 AM- Youth teams arrive for warmup
- 8:00 AM- Games begin
- 12:00 PM- Bracket Games begin
- 3:00 PM- Games end
- 3:15- Trophies are given
- 4:00 PM TAMU team cleans up & checks out

*Games will be played on Penberthy fields 7,9,10,11,12.

January 7, 2026

Item No. 4.1.

Presentation, discussion, and possible action on the steering of the Tourism Strategic Plan.

Sponsor: Jeremiah Cook, Assistant Director - Tourism

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on the steering of the Tourism Strategic Plan.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee participate in the steering process for the strategic plan.

Summary: The discussion will focus on providing direction for the tourism strategic plan.

Budget & Financial Summary: N/A

Attachments:

None

January 7, 2026
Item No. 4.2.
Preferred Access Agreement

Sponsor: Jeremiah Cook, Assistant Director - Tourism

Reviewed By CBC: N/A

Agenda Caption: Presentation and discussion on the Preferred Access Agreement.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee receive the presentation.

Summary: This item is a result of a future agenda item request.

The Preferred Access Agreement (signed in 2013) between the City of College Station, Brazos Valley Convention & Visitors Bureau (CVB), Brazos County, and Texas A&M University secures access to university facilities for tourism-related events using Hotel Occupancy Tax (HOT) revenue. Over 30 years, the agreement commits up to \$36 million- \$22 million from Brazos County and \$14 million from the city. If the county's HOT revenue falls short of the annual minimum (\$1.225 million from year 7 onward), the city covers the difference. Currently, the city contributed about \$70,000 in 2025, down from nearly \$100,000 in 2024, as county revenue increased. See attachments for more information.

Budget & Financial Summary: Per the agreement, the City of College Station remits Hotel Occupancy Tax Revenue in the amount of the Brazos County shortfall of the annual minimum.

Attachments:

1. Preferred Access Contract



CITY OF COLLEGE STATION
Home of Texas A&M University*

CONTRACT & AGREEMENT ROUTING FORM

CONTRACT#: 13-238 PROJECT#: _____ BID#: _____ RFP: _____

Contract Description:

Funding Agreement for payment of CoCS HOT tax
for Preferred Access to TAMU Facilities

Project Name:

Funding Agreement for Preferred Access

Name of Contractor:

Convention & Visitors Bureau (CVB)

CONTRACT TOTAL VALUE: \$ N-T-E \$36 mil

Grant Funded Yes No
If yes, what is the grant number:

Debarment Check Yes No N/A
Section 3 Plan Incl. Yes No N/A

Davis Bacon Wages Used Yes No N/A
Buy America Required Yes No N/A
Transparency Report Yes No N/A

NEW CONTRACT RENEWAL # _____ CHANGE ORDER # _____ OTHER _____

BUDGETARY AND FINANCIAL INFORMATION (Include number of bids solicited, number of bids received, funding source, budget vs. actual cost, summary tabulation)
N-T-E \$36 million over 30 years. Funding from the Hotel Occupancy Tax Fund.

CRC Approval Date*: _____ (If required)* Council Approval Date*: 7/11/2013 Agenda Item No*: R1

--Section to be completed by Risk and Purchasing Only--

Insurance Certificates: _____ Performance Bond: N/A @ Payment Bond: N/A @

SIGNATURES RECOMMENDING APPROVAL

Jeff M. Peris
DEPARTMENT DIRECTOR/ADMINISTERING CONTRACT

8-19-13
DATE

Carla A. Robinson
LEGAL DEPARTMENT

08/19/13
DATE

Jeff M. Peris
EXECUTIVE DIRECTOR, BUSINESS SERVICES

8-19-13
DATE

APPROVED & EXECUTED

Kathleen Memel
CITY MANAGER

8-19-13
DATE

Tracy A. Bevy
MAYOR (if applicable)

8-19-13
DATE

Sherry Mashburn
CITY SECRETARY (if applicable)

8-19-13
DATE

1 Original(s) sent to CSO on 8/21/13

Scanned into Laserfiche on 8/22/13

0 Original(s) sent to Fiscal on 8/22/13

July 11, 2013
Regular Agenda Item No. 1
City of College Station and CVB Funding Agreement for Preferred Access to TAMU Facilities; and Assignment and Assumption Agreement with City of College Station, CVB, and TAMU

To: Kathy Merrill, Interim City Manager

From: Jeff Kersten, Executive Director Business Services

Agenda Caption: Presentation, possible action and discussion on a Funding Agreement between the City of College Station and the Brazos Valley Convention and Visitors Bureau for Preferred Access to Texas A&M University facilities; and an Assignment and Assumption agreement between the City of College Station, Texas A&M University, and the Brazos Valley Convention and Visitors Bureau.

Recommendation(s): Staff recommends approval of the agreements.

Summary: This item was presented at the June 27 City Council Meeting. At that time the City Council voted to delay action on these agreements until the July 11 meeting. At that meeting the presentation was made and discussion was had with the City Council, staff and representatives of the CVB on the item.

As part of the effort to pay for the renovation of Kyle Field, Texas A&M University and the City of College Station, the Convention and Visitors Bureau and Brazos County have been working on securing local funding through the Hotel Occupancy Tax for this project through agreements that will provide access to facilities at Texas A&M University at preferred rates for events that will bring more visitors and tourists to the community.

The following are the agreements that will need to be executed.

1. Preferred Facilities Access Agreement between Texas A&M University and CVB.
2. Funding Agreement for the County 0.75% Hotel Tax between Brazos County and Texas A&M University.
3. Funding Agreement for the payment of City of College Station Hotel Tax for the Preferred Access Agreement between City of College Station and CVB.
4. Assignment and Assumption Agreement between City of College Station, Texas A&M University and CVB.

Budget & Financial Summary:

The public funds for this project will come from Hotel Occupancy Tax **collected from visitors** to the community.

A 0.75% Countywide Hotel Occupancy Tax was approved by the State Legislature and signed by the Governor for this project. All **hotel visitors** in Brazos County will pay this tax. **This source is estimated to generate at least \$22 million over the next 30 years.**

Also, a portion of the current City of College Station Hotel Occupancy tax **from visitors** who stay at College Station hotels will be utilized through a Facilities Access Agreement for access to certain facilities at preferred rates at Texas A&M University. **This source is estimated to generate \$14 million over the next 30 years.**

Between the County Hotel Tax and the City of College Station Hotel Tax provided through the Facilities Access Agreement; a minimum of \$36,000,000 will be provided over a 30 year period to Texas A&M University.

According to Texas A&M University, the budget for the Kyle Field renovation project is \$450,000,000. Of this amount, \$18,150,000 is proposed to be financed from the proceeds generated through the payments made per the Preferred Facilities Access Agreement and associated agreements. The estimated annual debt service on this amount is \$1,199,625. Over a 30 year period this totals just under \$36,000,000.

Hotel Occupancy Tax revenues from visitors is the only source of funding for these agreements.

Legal Review: Yes

Attachments:

1. Funding Agreement for the payment of City of College Station Hotel Tax for the Preferred Access Agreement between City of College Station and CVB. *(Will be available in City Secretary's Office prior to meeting)*
2. Assignment and Assumption Agreement between City of College Station, Texas A&M University and CVB. *(Will be available in City Secretary's Office prior to meeting)*

**FUNDING AGREEMENT PROVIDING FOR THE PAYMENT AND USE OF HOTEL
TAX REVENUE BETWEEN THE CITY OF COLLEGE STATION AND THE BRAZOS
VALLEY CONVENTION AND VISITORS BUREAU FOR PREFERRED ACCESS TO
TEXAS A&M UNIVERSITY FACILITIES**

THIS AGREEMENT is by and between the **CITY OF COLLEGE STATION**, a Home Rule Municipal Corporation incorporated under the State of Texas (hereinafter referred to as the "City"), and the **BRAZOS VALLEY CONVENTION AND VISITORS BUREAU D/B/A BRYAN-COLLEGE STATION CONVENTION AND VISITORS BUREAU**, a Texas Non-Profit Corporation (hereinafter referred to as the "Agency"):

WHEREAS, Texas Tax Code §§351.002 and 351.003(a) authorize City to levy by ordinance a municipal hotel occupancy tax not exceeding seven percent (7%) of the consideration paid by a hotel occupant; and

WHEREAS, by ordinance, City has provided for the assessment and collection of a municipal hotel occupancy tax in the City of College Station of seven percent (7%); and

WHEREAS, Texas Tax Code §351.101 authorizes City to use revenue from its municipal hotel occupancy tax to promote tourism and the convention and hotel industry, yet limits such revenue to only certain permissible uses including, but not limited to, use for furnishing of facilities, personnel and materials for the registration of convention delegates or registrants; and for the use of facilities and auxiliary areas primarily used to host conventions and meetings; and

WHEREAS, Agency is well equipped to perform those activities; and

WHEREAS, Agency has entered into a Preferred Facilities Access Agreement with Texas A&M University to secure preferred access for Agency to certain Texas A&M University facilities at preferred rates for the purpose of enhancing and promoting tourism and the convention and hotel industry in College Station and Brazos County; and

WHEREAS, the use of hotel tax revenue to be paid by the Agency to Texas A&M University pursuant to the Preferred Facilities Access Agreement is a permissible use under Texas Tax Code, Section 351.101 and will directly enhance and promote tourism and the convention and hotel industry; and

WHEREAS, Texas Tax Code §351.101(c) authorizes City to delegate by contract with Agency; as an independent entity, the management or supervision of programs and activities of the type described hereinabove funded with revenue from the municipal hotel occupancy tax;

NOW, THEREFORE, IN CONSIDERATION of the performance of the mutual covenants and promises contained herein, City and Agency agree and contract as follows:

ARTICLE I DEFINITIONS

1.1 The term “Agency” shall mean the Brazos Valley Convention and Visitors Bureau, Inc. d/b/a Bryan-College Station Convention and Visitors Bureau, a Texas Non-Profit Corporation to which the City has delegated the management or supervision of programs and activities funded with City Hotel Occupancy Tax Revenue.

1.2 The term “City” shall mean the City of College Station, in the County of Brazos, and the State of Texas.

1.3 The term “City Hotel Occupancy Tax Revenue” shall mean the gross monies collected and received by City as municipal hotel occupancy tax at the rate of seven percent (7%) of the price paid for a room in a hotel, pursuant to Texas Tax Code 351.003 (a) and City Ordinance.

1.4 The term “Contract Quarter” shall refer to any quarter of the contract year in which this Agreement is in force. Contract Quarters will end on December 31st, March 31st, June 30th, and September 30th, of each contract year.

1.5 The term “County Hotel Occupancy Tax” shall mean the portion of the hotel occupancy tax imposed by Brazos County that is 0.75% of the price paid for a room in a hotel, as authorized under Texas Tax Code Section 352.003, as amended by the 83rd Texas Legislature.

1.6 The term “County Hotel Occupancy Tax Revenue” shall mean the portion of the hotel occupancy tax collected by Brazos County that is derived from the County Hotel Occupancy Tax.

1.7 The term “Facilities” shall refer to those Texas A&M University facilities included in Schedule A of the Preferred Facilities Access Agreement, a copy of which is attached herein as **Exhibit A** and made a part hereof for all purposes.

1.8 The term “Financial Summary Report” shall mean a report which includes a summary of County Hotel Occupancy Tax Revenue received by Texas A&M University from Brazos County and City Hotel Occupancy Tax Revenue paid by City to CVB pursuant to this agreement in the form set out on **Exhibit B** attached hereto and made a part hereof for all purposes.

1.9 The term “Facilities Usage Report” shall mean a report which includes a listing of the events held at Facilities during the current contract year as part of the Preferred Facilities Access Agreement, the number of participants at each event, the dates of each event, and the number of hotel room nights generated by each event in the form set out on **Exhibit C** attached hereto and made a part hereof for all purposes.

1.10 The term “Financial Records” shall mean invoices, receipts, bank statements, reconciliations, cleared checks, financial statements and audit reports.

1.11 The term "Minimum Annual Consideration" shall refer to the consideration to be paid to Texas A&M University under the Preferred Facilities Access Agreement defined in said agreement as follows:

- (a) For Years 1, 2, and 3: \$1,000,000;
- (b) For Years 4, 5, and 6: \$1,200,000; and
- (c) For each remaining Year: \$1,225,000.

Minimum Annual Consideration will be prorated for any Year that is less than 12 months.

1.12 The term "Narrative Summary of Activity Report" shall mean an annual summary written report of the activities of Agency as they relate to the subject of this agreement in the form set out on **Exhibit D** attached hereto and made a part hereof for all purposes.

1.13 The term "Preferred Facilities Access Agreement" shall refer to that certain agreement between the Agency and Texas A&M University dated Sept 1, 2013, which secures preferred access for Agency to certain Texas A&M University facilities at preferred rates for the purpose of promoting tourism and the convention and hotel industry in College Station and Brazos County, a copy of which is attached hereto as **Exhibit E** and made a part hereof for all purposes.

1.14 The term "Year" means the 12-month period ending on December 31, or any stub period at the commencement or termination of this Agreement.

ARTICLE II. PURPOSE AND CONTINGENCY

2.1 Purpose. The City and Agency enter into this Agreement to provide City Hotel Occupancy Tax Revenue to be used by Agency to secure preferred access to certain Facilities at preferred rates for the purpose of enhancing and promoting tourism and the convention and hotel industry in College Station and Brazos County. The City Council of the City of College Station has determined that the use of funds to be paid Agency under this Agreement is a permissible use under Texas Tax Code Section 351.101 and will directly enhance and promote tourism and the convention and hotel industry in College Station.

2.2 Contingency. This Agreement is contingent upon all of the following: passage of legislation by the 83rd Texas Legislature authorizing an increase in the Brazos County's imposition of the County Hotel Occupancy Tax; Brazos County's collection of the County Hotel Occupancy Tax; execution of the Preferred Facilities Access Agreement; and execution of a funding agreement between Texas A&M University and Brazos County providing that the County will pay County Hotel Occupancy Tax to Texas A&M University pursuant to a funding agreement. If this contingency is not satisfied in its entirety, or if the Preferred Facilities Access Agreement or the funding agreement between Texas A&M University and Brazos County are terminated, this Agreement is null and void.

**ARTICLE III.
HOTEL TAX REVENUE PAYMENT**

3.1 Consideration and Payment. In the event Agency is notified by Texas A&M University under the Preferred Facilities Access Agreement that the County Hotel Occupancy Tax Revenue does not equal or exceed the Minimum Annual Consideration for that Year, Agency shall immediately notify the City in writing of such and provide documentation provided to the Agency by Texas A&M University establishing such shortage in the required Minimum Annual Contribution. The City will remit to Agency an amount equal to the difference between the Minimum Annual Consideration and the County Hotel Occupancy Tax Revenue for that Year within 25 days of receipt of such notice. The Agency will remit the amount requested by Texas A&M University as provided under the Preferred Facilities Access Agreement. The payment remitted by the City under this Article will not in any event exceed the Minimum Annual Consideration.

3.2 The total consideration paid by City to Agency under this Agreement shall not exceed \$36,000,000.00.

3.3 Payments to Agency under this Agreement will be dependent upon the City receiving all reports required herein from the Agency no later than thirty (30) days after the end of each Contract Quarter (no later than January 30th, April 30th, July 30th, October 30th, of each contract year) or year end, as set forth in Article 5.1.F below; provided however, the City shall not withhold payment as stated in Article 3.1 above, if the request from Texas A&M University is made before a Report hereunder is due, so long as the Agency is then in compliance with this Agreement.

3.4 Other limitations regarding consideration.

(a) It is expressly understood that this contract in no way obligates the General Fund or any other monies or credits of City.

(b) City may withhold funding required herein if City determines that Agency has not remitted to Texas A&M University the funds appropriated by the City pursuant to paragraph 3.1 hereof or if the reports required herein are not submitted in a complete and timely manner.

3.5 City acknowledges that the payments required herein are in addition to and not in substitution of any annual funding provided to the Agency by the City pursuant to separate annual funding agreements.

**ARTICLE IV
USE OF HOTEL TAX REVENUE**

4.1 Use of Funds. For and in consideration of the payment by City to Agency of the agreed payments of City Hotel Occupancy Tax Revenue specified above, Agency agrees to use such City Hotel Occupancy Tax Revenue to secure preferred access to Facilities at preferred rates as provided under the Preferred Facilities Access Agreement.

**ARTICLE V
RECORDKEEPING AND REPORTING REQUIREMENTS**

5.1 Texas Tax Code, Section 351.101. Agency shall comply with the statutory requirements of Texas Tax Code, Section 351.101, including, but not limited to, the following:

A. Budget. City's payment of Hotel Occupancy Tax Revenue to Agency, whether under this Agreement or otherwise, shall be made only after advance approval of Agency's annual budget.

B. Separate Accounts. Agency shall maintain City Hotel Occupancy Tax Revenue paid to Agency by City pursuant hereto in a separate account, or with segregated fund accounting, such that any reasonable person can ascertain the revenue source of the payments to Texas A&M University.

C. Financial Records. Agency shall maintain complete and accurate financial records of each remittance of the City Hotel Occupancy Tax Revenue made by Agency to Texas A&M University. These funds shall be classified as restricted funds for audited financial purposes.

D. Public Information Requirement. Upon written request of the College Station City Council, or other person, Agency shall make such financial records available for inspection and review by the party making the request. Agency understands and accepts that all such financial records and any other records relating to this Agreement shall be subject to the Public Information Act, Texas Government Code, Chapter 552, as hereafter amended.

E. Reports. Agency shall submit the following reports to the City by the deadlines required in Article 5.1.F below:

- (1) Facilities Usage Report
- (2) Financial Summary Report
- (3) Narrative Summary of Activity Report

Agency shall respond promptly to any request from the City Manager of City, or his designee, for additional information relating to the activities performed under this Agreement.

F. Report Deadlines. The Financial Summary Report shall be submitted to the City within thirty (30) days of the end of each Contract Quarter (no later than January 30th, April 30th, July 30th, and October 30th of each contract year). The Facility Usage Report and Narrative Summary of Activity Report shall be submitted to the City within thirty (30) days of the end of each contract year.

G. Agency Audit. A copy of the Agency's annual financial audit shall be made available to City no later than thirty (30) days following Agency's receipt of same.

H. Annual Presentation. If requested, Agency shall make an annual report and presentation to the City Council.

I. Compliance Monitoring. The City shall conduct a monitoring review of the Agency as deemed necessary by the City so as to evaluate Agency's compliance with the provisions of this Agreement. Said monitoring may consist of on-site monitoring reviews. City shall provide written notice seventy-two (72) hours in advance of such review and a brief description of how that review is to be conducted.

ARTICLE VI TERM AND TERMINATION

6.1 Term. The term of this Agreement shall commence on the effective date, and shall terminate upon the termination, of the Preferred Facilities Access Agreement unless otherwise provided herein.

6.2 Automatic Termination. This Agreement shall automatically terminate upon the occurrence of any of the following events:

(a) The termination of the legal existence of Agency;

(b) The insolvency of Agency, the filing of a petition in bankruptcy, either voluntarily or involuntarily, or an assignment by Agency for the benefit of creditors;

(c) The continuation of a breach of any of the terms or conditions of this Agreement by Agency for more than thirty (30) days after written notice of such breach is given to the Agency by the City, provided however, if such cure is not capable of being completed within said 30 days, the Agency shall not be in breach if it has commenced such cure within the said 30 days; or

(d) The failure of Agency to submit Facility Usage Reports, Financial Summary Reports, and Narrative Summary of Acting Reports, which comply with the reporting procedures required herein and generally accepted accounting principles within thirty (30) days from the date City notifies Agency of its breach of this obligation.

6.3 Right to Immediate Termination Upon Litigation. Notwithstanding any other provision of this Agreement, to mitigate damages and to preserve evidence and issues for judicial

determination, either party shall have the right to terminate this Agreement upon immediate notice to the other party that any person with legal standing has instituted litigation concerning the activities directly related to the proper use of City Hotel Occupancy Tax Revenue hereunder by the non-terminating party, and the terminating party reasonably believes that such activities are required or prohibited under this Agreement.

6.4 Refund. In the event that this Agreement is terminated pursuant to §§6.3 of this agreement, Agency agrees to refund any and all unused funds, or funds determined by City to have been used by the Agency improperly, within thirty (30) days after termination of this Agreement.

ARTICLE VII INDEMNIFICATION AND RELEASE

7.1 Agency agrees to indemnify and hold harmless the City, its officers, agents, and employees from and against any and all loss, costs, or damage of any kind, nature, or description that may arise out of or in connection with this Agreement whether or not the claim or cause of action results from any negligence of the City or any of its officers, agents, or employees.

7.2 Agency assumes full responsibility for the work to be performed and services to be provided hereunder, and hereby releases, relinquishes and discharges the City, its officers, agents, and employees from any and all claims, demands, causes of action of every kind and character, including the cost of defense thereof, for any injury to, including death of, any person (whether employees or agents of either of the parties hereto or third persons) and any loss of or damage to property (whether the property is that of either of the parties hereto or of third parties) that is caused by or alleged to be caused by, arising out of, or in connection with the Agency's work or services provided hereunder whether or not said claims, demands, or causes of actions are covered in whole or part by insurance.

ARTICLE VIII INSURANCE

8.1 Agency shall be covered by insurance as listed in **Exhibit F - Insurance Coverage and Limit Requirements.**

8.2 City must be named as an additional insured on all policies (except Worker's Compensation) and Certificates of Insurance shall be attached herein as **Exhibit G.**

ARTICLE IX GENERAL PROVISIONS

9.1 The above Recitals are true and correct and incorporated into this Agreement.

9.2 This Agreement and each provision hereof, and each and every right, duty, obligation, and liability set forth herein shall be binding upon and inure to the benefit and obligation of City and Agency and their respective successors and assigns.

9.3 The City and Agency attest that, to the best of their knowledge, no member of the City of College Station City Council and no other officer, employee or agent of the City, who exercises any function or responsibility in connection with the carrying out of the terms of this Agreement, has any personal interest, direct or indirect, in this Agreement.

9.4 Agency covenants and agrees that, during the term of this Agreement, it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or disability. Agency will take affirmative action to ensure that applicants who are employed are treated, during employment, without regard to their race, color, religion, sex, national origin or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation and selection. Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination requirement.

9.5 Agency expressly agrees that, in all solicitations or advertisements for employees placed by or on behalf of Agency, there will be a statement that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin or disability.

9.6 Agency certifies that it will not limit services or give preference to any person assisted through this Agreement on the basis of religion and that it will provide no religious instruction or counseling, conduct no religious worship or services, and engage in no religious proselytizing in the provision of services or furnishings assisted in any way under this Agreement.

9.7 No amendment to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of both parties.

9.8 This Agreement has been made under and shall be governed by the laws of the State of Texas.

9.9 Performance and all matters related thereto shall be in Brazos County, Texas, United States of America.

9.10 Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective organizations.

9.11 Failure of any party, at any time, to enforce a provision of this Agreement, shall in no way constitute a waiver of that provision, nor in any way affect the validity of this Agreement, any part hereof, or the right of either party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the party claimed to have waived. Furthermore, any consent to or

waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

9.12 The parties acknowledge that they have read, understand and intend to be bound by the terms and conditions of this Agreement.

9.13 Except as provided in that certain Assignment and Assumption Agreement between the City, the Agency and Texas A&M University, this Agreement and the rights and obligations contained herein may not be assigned by any party without the prior written approval of the other parties to this Agreement.

9.14 It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

9.15 If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The parties shall use their best efforts to replace the respective provision or provisions of this Agreement with legal terms and conditions approximating the original intent of the parties.

9.16 It is understood that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements, or understandings between the parties relating to the subject matter. No oral understandings, statements, promises, or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any party before or after the execution of this Agreement shall affect or modify any of the terms or obligations hereunder.

9.17 Unless otherwise specified, written notice shall be deemed to have been duly served if delivered in person or sent by certified mail to the last business address as listed herein. Each party has the right to change its business address by giving at least thirty (30) days advance written notice of the change to the other party.

City: City of College Station
Attn: Executive Director Business Services
Fiscal Services Department
P.O. Box 9960
1101 Texas Avenue
College Station, Texas 77842

Agency: Brazos Valley Convention and Visitors Bureau
715 University Drive East
College Station, Texas 77840
Attn: Executive Director

Executed this the 15th day of September, 2013.

**BRAZOS VALLEY CONVENTION
AND VISITORS BUREAU**

CITY OF COLLEGE STATION

By: [Signature]
Printed Name: Shannon Overby
Title: President
Date: August 19, 2013

By: _____
Mayor

ATTEST: _____
City Secretary

APPROVED:

City Manager

Date

City Attorney

Date

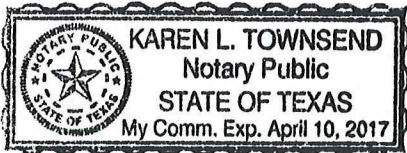
Executive Director, Business Services

Date

STATE OF TEXAS)
)
COUNTY OF BRAZOS)

ACKNOWLEDGMENT

This instrument was acknowledged before me on the 19th day of August, 2013, by Shannon Overby in his/her capacity as President of the Brazos Valley Convention and Visitors Bureau.



[Signature]
Notary Public in and for
the State of Texas

**BRAZOS VALLEY CONVENTION
AND VISITORS BUREAU**

CITY OF COLLEGE STATION

By: _____

Printed Name: _____

Title: _____

Date: _____

By: Trancy J Perry

Mayor

ATTEST: Sherry Maslin

City Secretary

APPROVED:

Kathleen McMill
City Manager

8-19-13
Date

Carla A Robinson
City Attorney

08/19/13
Date

Jeffrey Kersten
Executive Director, Business Services

8-19-13
Date

STATE OF TEXAS)
)
COUNTY OF BRAZOS)

ACKNOWLEDGMENT

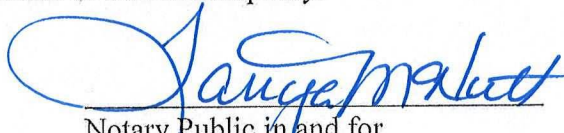
This instrument was acknowledged before me on the _____ day of _____, 2013, by _____ in his/her capacity as _____ of the Brazos Valley Convention and Visitors Bureau.

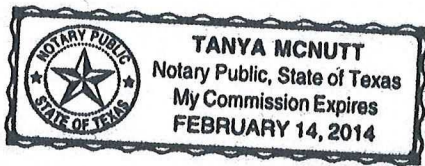
Notary Public in and for
the State of Texas

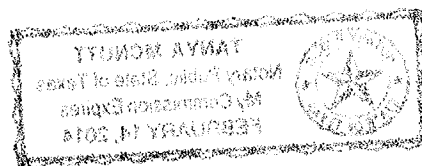
STATE OF TEXAS)
)
COUNTY OF BRAZOS)

ACKNOWLEDGMENT

This instrument was acknowledged before me on the 19th day of August, 2013, by NANCY BERRY in her capacity as Mayor of the City of College Station, a Texas home-rule municipality, on behalf of said municipality.


Notary Public in and for
the State of Texas





**Reed Arena
Texas A&M University**

				Outside Entity	CVB Client
				Total	Total
Facility Rental					
Arena Load-in - 6/8				\$2,250.00	
Arena (\$4500) x 6 Days				\$27,000.00	
Room 201 (\$200) x 6 Days				\$1,200.00	
Room 202 (\$200) x 6 days				\$1,200.00	
Room 203 (\$200) x 6 days				\$1,200.00	
Room 204 (\$200) x 6 days				\$1,200.00	
Room 085 (\$750) x 6 days				\$4,500.00	
Room 064 - Green Room Suite (\$275) x 6 days				\$1,650.00	
Room 050 (\$150) x 6 days				\$900.00	
Room 071 Locker Room (\$225) x 6 Days				\$1,350.00	
Room 072 Locker Room (\$225) x 6 Days				\$1,350.00	
Room 054 (\$100) x 6 Days				\$600.00	
Total Facility Rental				\$44,400.00	\$0.00
Staff Charges					
	#	# Hours	Rate		
Event Support	1	50	\$30.00	\$1,500.00	\$1,500.00
Building Foreman	1	32	\$35.00	\$1,120.00	\$1,120.00
House Manager	2	50	\$25.00	\$2,500.00	\$2,500.00
House Support	6	88	\$20.00	\$10,560.00	\$10,560.00
Ushers	5	15	\$15.00	\$1,125.00	\$1,125.00
Security (UPD)	1	15	\$51.50	\$772.50	\$772.50
Security (UPD, NC)	2	15	\$35.13	\$1,053.90	\$1,053.90
EMT's	2	18	\$24.00	\$864.00	\$864.00
Custodians (Overtime \$26.25)	2	40	\$17.50	\$1,400.00	\$1,400.00
Total Staff Charges				\$20,895.40	\$20,895.40
Equipment & Furnishings					
	#		Rate		
Tarp (Room 085)	1		\$350.00	\$350.00	\$350.00
Microphones	4		\$20.00	\$80.00	\$80.00
Ethernet (Wired)	5		\$200.00	\$1,000.00	\$1,000.00
CD Player	5		\$25.00	\$125.00	\$125.00
Stage (40' x 56')	1		\$1,000.00	\$1,000.00	\$1,000.00
Stage (28' x 24')	1		\$500.00	\$500.00	\$500.00
Portable Sound System x 4 Days	1		\$150.00	\$150.00	\$150.00
House Sound x 5 Days	4		\$250.00	\$1,000.00	\$1,000.00
Front of House Platform (8' x 12')	1		\$125.00	\$125.00	\$125.00
Booths (Includes 10-Amp Power)	50		\$75.00	\$3,750.00	\$3,750.00
Spot Lights	2		\$100.00	\$200.00	\$200.00
Clear Com (Wired)	3		\$20.00	\$60.00	\$60.00
Spot Light Platform	2		\$50.00	\$100.00	\$100.00
Lighting Package				TBD	TBD
Pipe & Drape (\$42.5 per foot)				TBD	TBD
Lighting Package				TBD	TBD
Power (3-Phase 100-800 Amp)				TBD	TBD
Total Equipment & Furnishings				\$8,440.00	\$8,440.00
Catering					
20% Commission on Catering				TBD	TBD
Total Catering				\$0.00	\$0.00
Other Charges					
KAMU				TBD	TBD
Outsourced Labor				\$3,000.00	\$3,000.00
12th Man Box Office Fee				TBD	TBD
Merchandise - Reed Receives 2.5% Commission or Agreed Flat Fee				\$500.00	\$500.00
<i>*Special Price Adjustment Offered to Client by Reed Arena</i>				-\$500.00	-\$500.00
Clean-up Fee x 5 Days (\$1000 for Arena)				\$5,000.00	\$5,000.00
Clean-up Fee x 5 Days (\$200 for 2nd Floor Rooms & Bathrooms)				\$1,000.00	\$1,000.00
Utility Fee (\$2000 per Day) x 5 days				\$10,000.00	\$10,000.00
Total Other				\$19,000.00	\$19,000.00
TOTAL CVB FACILITIES COSTS				\$92,735.40	\$48,335.40
ADMINISTRATIVE FEE at 2%					\$966.71
GRAND TOTAL					\$49,302.11

Availability:
Any time that doesn't conflict with varsity sports teams hosting a competition (including preparing for same) or University events (i.e. commencement ceremonies). In addition, some annual events are scheduled several years in advance such as high school graduation ceremonies, which shall be given priority booking over the CVB from mid-May to mid-June. Months of April, June and July would be prime opportunities to schedule events in advance. Limiting factor: Because dates for competitions are not known until a few months prior to the season, scheduling during seasonal competition will be difficult. Other than this, events are scheduled on a first-come, first-serve basis.

Rudder Theatre Complex (including the MSC)
Texas A&M University

	Outside Entity	CVB Client
Facility Rental	Total	Total
Auditorium (per day)	\$1,680.00	
Theatre (per day)	\$1,562.00	
Forum (per day)	\$781.00	
Exhibit Hall (per day)	\$205.00	\$205.00
MSC Ballroom (full-day)	\$1,000.00	
MSC Ballroom (half-day)	\$500.00	
Total Facility Rental	\$5,728.00	\$205.00
Staff Charges	#	# Hours
	Rate	CVB Rate
Stage Manager	1	97.25
	\$40.00	\$30.00
	\$3,890.00	\$2,917.50
House Manager	1	56.25
	\$35.00	\$25.00
	\$1,968.75	\$1,406.25
Lights	1	47.00
	\$35.00	\$25.00
	\$1,645.00	\$1,175.00
Carpenter (Overtime \$36.06)	1	30.50
	\$35.00	\$24.04
	\$1,067.50	\$733.22
Stage Hand	1	243.50
	\$35.00	\$25.00
	\$8,522.50	\$6,087.50
Technician	1	21.75
	\$35.00	\$25.00
	\$761.25	\$543.75
Sound	1	74.50
	\$35.00	\$25.00
	\$2,607.50	\$1,862.50
Projectionist	1	30.50
	\$35.00	\$25.00
	\$1,067.50	\$762.50
Spotlight Operator	1	53.00
	\$35.00	\$25.00
	\$1,855.00	\$1,325.00
Fire Alarm Technician	1	13.00
	\$55.00	\$55.00
	\$715.00	\$715.00
Electrician (Overtime \$41.46)	1	2.00
	\$35.00	\$27.64
	\$70.00	\$55.28
Contracted - Sound	1	8.25
	\$30.00	\$30.00
	\$247.50	\$247.50
Total Staff Charges		\$24,417.50
		\$17,831.00
Equipment & Furnishings	#	Rate
		CVB Rate
Phone Line - Local	2	\$35.00
		\$35.00
		\$70.00
In House Projector	4	\$265.00
		\$265.00
		\$1,060.00
15' x 20' Screen	1	\$157.50
		\$157.50
		\$157.50
42" LCD Screen	2	\$250.00
		\$250.00
		\$500.00
60" Plasma Screen	1	\$350.00
		\$350.00
		\$350.00
8' Maroon Drape (by ft.)	20	\$4.00
		\$4.00
		\$80.00
12' Black Drape (by ft.)	20	\$5.25
		\$5.25
		\$105.00
6' x 30" Table - Unskirted	30	\$3.15
		\$3.15
		\$94.50
Gobo	1	\$598.42
		\$598.42
		\$598.42
12' x 24' x 2' Stage (indoor)	1	\$210.00
		\$210.00
		\$210.00
32' x 32' Dance Floor	1	\$787.50
		\$787.50
		\$787.50
Electrical Service - Small Scale	1	\$157.50
		\$157.50
		\$157.50
Lighting Rental - Auditorium	1	\$983.93
		\$983.93
		\$983.93
Lighting Rental - Zone Club	1	\$300.00
		\$300.00
		\$300.00
Runway	1	\$50.00
		\$50.00
		\$50.00
Sound System - Small	1	\$210.00
		\$210.00
		\$210.00
Sound System - Band	1	\$525.00
		\$525.00
		\$525.00
Video Processing Equipment	1	\$50.00
		\$50.00
		\$50.00
Laptop	1	\$105.00
		\$105.00
		\$105.00
Total Equipment & Furnishings		\$6,394.35
		\$6,394.35
TOTAL CVB FACILITIES COSTS		\$36,539.85
ADMINISTRATIVE FEE at 2%		\$488.61
GRAND TOTAL		\$24,918.96

Availability:
Some flexibility exists when scheduling events that require more preparation or lead time, such as a year or two and we will work with the city to accommodate when possible. OPAS's dates are scheduled by March 1 (for Fall/Spring). Student events are scheduled by April 1 (for Fall) and by November 1 (for Spring). Annual events and conferences (including annual student events) are posted as a priority. Events are scheduled on a first-come, first-serve basis.

The Zone
Texas A&M University

			Outside Entity	CVB Client
			Total	Total
Facility Rental				
The Zone Club - Base Rental Fee (per day)			\$7,000.00	\$0.00
Total Facility Rental			\$7,000.00	\$0.00
Equipment & Furnishings				
	#	Rate		
Rectangular Tablecloth(s)	23	\$20.00	\$460.00	\$460.00
Table Skirt(s)	6	\$35.00	\$210.00	\$210.00
Security Guard (5 per hour x 2)	10	\$35.13	\$351.30	\$351.30
Police Officer (5 per hour x 2)	10	\$51.50	\$515.00	\$515.00
Total Equipment & Furnishings			\$1,536.30	\$1,536.30
TOTAL CVB FACILITIES COSTS			\$8,536.30	\$1,536.30
ADMINISTRATIVE FEE at 2%				\$30.73
GRAND TOTAL				\$1,567.03

Availability:
Any time that doesn't conflict with mandatory events such as football game Saturdays or Board of Regent meetings. Events are scheduled on a first-come, first-serve basis. There should be no problem scheduling well in advance for The Zone Club.

**Penberthy
Texas A&M University**

				Outside Entity	CVB Client
Facility Rental	#	Rate	CVB Rate	Total	Total
Rental of Penberthy Field (5:00pm to 10:00pm)	5	\$ 80.00	\$ 50.00	\$400.00	\$250.00
Total Facility Rental				\$400.00	\$250.00
Staff Charges	#	Rate	CVB Rate		
Event Supervisor	5	\$ 16.00	\$ 16.00	\$80.00	\$80.00
Medic	5	\$ 17.00	\$ 17.00	\$85.00	\$85.00
Sports Official	5	\$ 14.00	\$ 14.00	\$70.00	\$70.00
Police Officer	5	\$ 51.50	\$ 51.50	\$257.50	\$257.50
Total Staff Charges				\$492.50	\$492.50
TOTAL CVB FACILITIES COSTS				\$892.50	\$742.50
ADMINISTRATIVE FEE at 2%					\$14.85
GRAND TOTAL					\$757.35

Availability:
The best availability would be between semester breaks. Would be willing to work around events with significant lead time. Events are scheduled on a first-come, first-serve basis.

EXHIBIT B
Financial Summary Report

Exhibit B
Financial Summary Report
Summary of County HOT Revenue and City HOT Revenue Pursuant to
Agreements

Please provide a summary of the following:

- (1) Total Hotel Tax Revenues reported by Texas A&M University from Brazos County for consideration of the Preferred Facilities Access Agreement.
- (2) Total Hotel Tax Revenues received by CVB from City of College Station for consideration of the Preferred Facilities Access Agreement.

Funding Source	Q1*	Q2*	Q3*	Q4	TOTAL
1. Hotel Tax reported by TAMU from Brazos County					
2. Hotel Tax received by CVB from City of College Station and paid to TAMU					
Totals					

*Compliance with Chapter 351 of the Tax Code requires that quarterly HOT reports be submitted to the City whether there is activity or not.

EXHIBIT C
Facilities Usage Report

Exhibit C
Facilities Usage Report
Preferred Access to Texas A&M University Facilities

Please provide a narrative summary which includes the following

- (1) A listing of the events at the Facilities during the current contract year as part of the Preferred Facilities Access Agreement.
- (2) Facility used.
- (3) The dates the events were held.
- (4) The Facilities Fee paid by the CVB to Texas A&M University for each event.
- (5) The number of hotel room nights generated by each event.

Event	Facility Name	Dates of Event	Facilities Fee Paid	Number of Hotel Room Nights Generated
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Use additional sheets if more space is needed.

EXHIBIT D

Narrative Summary of Activity Report

Exhibit D
Narrative Summary of Activity Report
Preferred Access to Texas A&M University Facilities

Please provide a narrative summary of the events held during the reporting year.

Event/Facility	Narrative Summary
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Use additional sheets if more space is needed.

EXHIBIT E

Preferred Facilities Access Agreement

Preferred Facilities Access Agreement

Texas A&M University ("Texas A&M"), a member of The Texas A&M University System (the "System"), and the Bryan/College Station Convention and Visitors' Bureau, a Texas nonprofit corporation ("CVB"), enter into this Agreement effective _____ (the "Effective Date"). The parties agree as follows:

1. **Purpose.** Texas A&M and CVB enter into this Agreement to secure for CVB or its designee preferred access to certain Texas A&M facilities at preferred rates for the purpose of promoting tourism and the convention and hotel industry in Brazos County. Both parties recognize that the payment received by Texas A&M from CVB pursuant to this Agreement will be used to fund the renovation of Texas A&M's Kyle Field, a stadium located within College Station and Brazos County and owned by Texas A&M.

2. **Definitions.** For purposes of this Agreement, the following definitions apply:

2.1 "Facilities" means the following Texas A&M facilities:

- (a) Reed Arena;
- (b) The Memorial Student Center;
- (c) The Penberthy Rec Sports Complex;
- (d) The Zone Club, and any new entertainment facilities added to Kyle Field, subject to the parties' agreement on appropriate amendments to Schedule A to account for any such new facilities;
- (e) The J. Earl Rudder Conference and Events Center; and
- (f) The Rudder Theatre Complex.

2.2 "County Hotel Occupancy Tax" means the portion of the hotel occupancy tax imposed by Brazos County that is 0.75% of the price paid for a room in a hotel, as authorized under Texas Tax Code Section 352.003, as amended by the 83rd Texas Legislature.

2.3 "County Hotel Occupancy Tax Revenue" means the portion of the hotel occupancy tax collected by Brazos County that is derived from the County Hotel Occupancy Tax.

2.4 "City Hotel Occupancy Tax Revenue" means the gross monies collected and received by the City of College Station as municipal hotel occupancy tax pursuant to Texas Tax Code sec. 351.003 and paid to CVB pursuant to the separate funding agreement between the City of College Station and CVB attached as Exhibit 1.

2.5 "Minimum Annual Consideration" means the following:

- (a) For Years 1, 2, and 3: \$1,000,000;
- (b) For Years 4, 5, and 6: \$1,200,000; and
- (c) For each remaining Year: \$1,225,000.

Minimum Annual Consideration will be prorated for any Year that is less than 12 months.

2.6 "Operating Cost" means the cost for CVB to use a particular Facility as provided in Schedule A, and includes daily operating costs but does not include capital costs.

2.7 "Revenue Financing System" means The Texas A&M University System Revenue Financing System.

2.8 "Schedule A" establishes those Facilities available to the CVB under this Agreement and sets out the rate of Facility rental to be charged the CVB Client, as well as charges for staff, equipment and furnishings, catering and other charges. Schedule A is attached and incorporated herein by reference for all purposes.

2.9 "Year" means the 12-month period ending on December 31, or any stub period at the commencement or termination of this Agreement.

3. **Contingency.** This Agreement is contingent upon the passage of legislation by the 83rd Texas Legislature authorizing an increase in the Brazos County hotel occupancy tax from 2.0% to 2.75%. If such legislation is not passed, this Agreement is null and void.

4. **Preferred Facility Scheduling and Use.**

4.1 Scheduling

(a) Texas A&M shall accept reservations for use of the Facilities by CVB that:

(1) Fall within the time periods that the Facility is designated as available in Schedule A; and

(2) Are made at least one year prior to the date CVB or its designee proposes to use a Facility. CVB and its designee are not precluded from requesting reservations for less than one year in advance, and Texas A&M shall reasonably cooperate with CVB to accommodate such requests.

(b) Texas A&M may designate by written notice to CVB additional time periods during which each Facility is unavailable due to maintenance or renovation requirements not reasonably anticipated earlier. Texas A&M shall use commercially reasonable efforts to make any such Facility available as soon as practicable after the maintenance or renovation is completed.

(c) Texas A&M may revise the available dates for each Facility once per Year effective upon written notice to CVB but such changes may not result in a net decrease in the number of available dates for each Facility without the written approval of CVB or result in cancellation of a previously booked event.

(d) The parties shall review the list of Facilities every five years and agree in writing to any revisions to the list. In addition to the five year review, in the event Texas A&M increases the Operating Costs, CVB may request changes to the list of Facilities subject to Texas A&M's approval, which will not be unreasonably withheld.

4.2 Facility use

(a) CVB or its designee shall pay to Texas A&M the Operating Costs associated with a Facility when a Facility is used under this Agreement in accordance with Schedule A, providing an appropriate down payment at no time will the deposit be greater than 25% of the estimated fee, in advance under applicable Texas A&M policies. The parties acknowledge that CVB's payment may be made using City Hotel Occupancy Tax Revenue. The Facility rental rate component of the Operating Cost for the use of any Facility financed, constructed, operated, maintained, or improved by student recreational sports fees under Texas Education Code Section 54.539 will equal the fee charged by Texas A&M to its students. Texas A&M may revise the Operating Costs once per Year effective upon written notice to CVB, but

only as necessary to cover increases in Texas A&M's operating costs of the Facilities provided that CVB will continue to receive rates more favorable than those offered to the general public consistent with Schedule A in effect prior to any increase in Operating Costs. Texas A&M shall provide documentation to CVB of the Operating Cost increases to justify any increases in the Operating Costs to be charged to CVB, including, upon request, Texas A&M's periodic cost studies of the Facilities. CVB shall have the right to conduct its own cost study of the Facilities and Texas A&M shall reasonably cooperate with such study.

(b) Use of each Facility by CVB is contingent upon CVB, or its designee, and Texas A&M entering into a facility use/rental agreement for such use containing reasonable and customary business terms specific to the particular use and Facility not less than three months after the reservation of a Facility by CVB, or its designee. To the extent that the terms of any such facility use/rental agreement conflict with the terms of this Agreement, this Agreement will control.

(c) CVB shall have the use of certain parking facilities on the Texas A&M campus in association with events at Facilities scheduled under this Agreement, pursuant to that certain Memorandum of Understanding between the CVB and Texas A&M University Transportation Services dated May 14, 2013, which is attached as Schedule B and incorporated herein by reference for all purposes.

4.3 The covenants to support and preserve the federal income tax exemption of the interest on obligations issued or incurred pursuant to the Revenue Financing System are incorporated by reference into this Agreement, and the use of the Facilities is subject to such covenants. In addition, Texas A&M may suspend CVB's right to use a Facility and require the renegotiation of applicable provisions of this Article 4 to the extent that Texas A&M reasonably believes the use may result in a determination of "private business use" under the Tax Reform Act of 1986 (26 U.S.C. §141(b) *et seq.*) that may cause any bonds used to finance a Facility to lose their tax-exempt status; provided, however, that such renegotiations shall preserve the proper use of City Hotel Occupancy Tax Revenue pursuant to Chapter 351 of the Texas Tax Code and shall include increased access to other Facilities to offset any such suspension, until the private business use issue for the suspended Facility is resolved.

4.4 The Parties acknowledge that in addition to the preferred access and rates for the rental of the Facilities, which the CVB is to receive for its Minimum Annual Consideration, Texas A&M shall cooperate with CVB and its designees in a timely and efficient manner to facilitate the use of the Facilities, subject to the limitations set forth herein, and shall consider reasonable contractual accommodations requested by CVB consistent with industry standards, consistent with applicable Texas A&M policies and regulations regarding rental of the Facilities, and giving special consideration to the unique needs and circumstances of CVB and its designees in light of the funding provided to Texas A&M by CVB under this Agreement, so as to encourage the use of the Facilities and not discourage the same. Such cooperation is a necessary and important component of the consideration for this Agreement in order to accomplish the purpose of CVB and ensure the appropriate use of City and County Hotel Occupancy Tax Revenue to promote tourism in Brazos County. Texas A&M shall cooperate with CVB in scheduling and providing access to the Facilities, but is not responsible for marketing or otherwise promoting of the Facilities or their use by the CVB or its designees under this Agreement.

5. Minimum Annual Consideration.

5.1 The Minimum Annual Consideration shall be paid to Texas A&M as follows:

(a) Texas A&M shall submit to CVB, within 30 days of Texas A&M's receipt of the final quarterly payment from Brazos County of County Hotel Occupancy Tax Revenue for each Year, a report of the total County Hotel Occupancy Tax Revenue received by Texas A&M for the Year.

(b) If the County Hotel Occupancy Tax Revenue received by Texas A&M for a Year does not equal or exceed the Minimum Annual Consideration, Texas A&M shall notify CVB of the shortfall, and CVB shall pay Texas A&M an amount equal to the difference between the Minimum Annual Consideration and the County Hotel Occupancy Tax Revenue for the Year. CVB shall make such payment to Texas A&M within 40 days of its receipt of the notice from Texas A&M described in the immediately preceding sentence. The parties acknowledge that CVB shall make such payment from funds provided to CVB by the City of College Station using City Hotel Occupancy Tax Revenue. The parties further acknowledge that City Hotel Occupancy Tax Revenue paid to CVB and in turn to Texas A&M as provided above will be paid as consideration for securing preferred access to Facilities as set out in this Agreement.

(c) Texas A&M shall use the funds it receives under this Agreement to renovate Kyle Field and increase seating capacity significantly, and shall administer the renovation in a manner that maintains home games at Kyle Field during construction; provided that the parties acknowledge and agree that home games against the University of Arkansas will be played at Cowboys Stadium in Arlington, Texas until the expiration of the current agreement among Texas A&M, University of Arkansas and the Dallas Cowboys.

(d) Texas A&M may suspend CVB's access to the Facilities if the amounts specified in this Article 5 are not paid within 30 days of the due dates. Any suspension shall be lifted and eliminated when past due amounts are paid by CVB.

6. Recognition. Texas A&M shall acknowledge the cooperation and support of the City of College Station in a manner consistent with the recognition afforded donors to the Kyle Field renovation project who have provided similar levels of support for the project.

7. Term

7.1 This Agreement commences on the Effective Date and terminates on the 30th anniversary of the date that the System issues its first series of bonds to finance the renovation of Kyle Field, provided that the System issues such bonds no later than 24 months after the Effective Date. If System fails to issue such bonds within 24 months after the Effective Date then this Agreement will terminate on the 30th anniversary of the Effective Date.

7.2 All payment obligations accruing before the termination of this Agreement will survive the termination of this Agreement.

8. Dispute Resolution. CVB shall use the dispute resolution process provided in Chapter 2260, Texas Government Code, and the related rules adopted by the Texas Attorney General to attempt to resolve any claim for breach of contract made by CVB that cannot

be resolved in the ordinary course of business. CVB shall submit written notice of a claim of breach of contract under this chapter to the President of Texas A&M University, who shall examine CVB's claim and any counterclaim and negotiate with CVB in an effort to resolve the claim.

9. General Provisions

9.1 Each party shall excuse any breach of this Agreement by another which is proximately caused by government regulation, other regulatory authority, war, strike, act of God, or other similar circumstance normally outside the control of well-managed businesses, provided that the breaching party makes diligent efforts to expeditiously remedy the breach and such continued performance does not violate state law or a court order.

9.2 Any notices required or permitted under this Agreement, including Facility reservations, will be deemed given (a) three business days after it is sent by certified or registered mail, return receipt requested, (b) the next business day after it is sent by overnight carrier, (c) on the date sent by facsimile or email transmission with confirmation of transmission and receipt, if sent during the recipient's normal business hours and if not, on the next business day, or (d) on the date of delivery if delivered personally, and in each case, addressed to the intended recipient at the address below or such other address as the intended recipient may specify in writing:

- (a) Texas A&M University
Attn: President, Texas A&M University
Rudder Tower, 8th Floor
College Station, TX 77843-1181
Phone: 979-862-7777
Fax: 979-862-7778
Email: president@tamu.edu

- (b) Bryan/College Station Convention and Visitors' Bureau
Attn: Executive Director
715 University Drive
College Station, Texas 77840
Phone: 979-260-9898
Fax: 979-260-9800
Email: Shannon@bcscvb.org

9.3 The substantive laws of the State of Texas (and not its conflicts of law principles) govern all matters arising out of or relating to this Agreement and all of the transactions it contemplates.

9.4 This Agreement does not create a partnership or joint venture between the parties and no party may obligate or bind the others in any manner.

9.5 Any pecuniary obligation of Texas A&M (or the System) arising hereunder is subject to the prior lien and pledge securing the obligations issued pursuant to the Revenue Financing System.

9.6 This Agreement, with the rights and privileges it creates, is assignable only with the written consent of all of the parties.

9.7 Each provision of this Agreement is severable. If any provision is rendered invalid or unenforceable by statute or regulations or declared null and void by any court of competent jurisdiction, the remaining provisions will remain in full force and effect if the essential terms of this Agreement remain valid, legal, and enforceable.

9.8 This Agreement contains the entire understanding of the parties with respect to the matters contained in this Agreement, and supersedes all other written and oral agreements between the parties as to those matters. The parties may execute other contracts, but those will not change or alter this Agreement unless expressly stated in writing.

9.9 This Agreement may be signed in counterparts each one of which is considered an original but all of which constitute a single instrument.

The parties have executed this Agreement on the date(s) written below.

Texas A&M University

**Bryan/College Station Convention and
Visitors' Bureau**

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

**Reed Arena
Texas A&M University**

				Outside Entity	CVB Client
				Total	Total
Facility Rental					
Arena Load-in - 6/8				\$2,250.00	
Arena (\$4500) x 6 Days				\$27,000.00	
Room 201 (\$200) x 6 Days				\$1,200.00	
Room 202 (\$200) x 6 days				\$1,200.00	
Room 203 (\$200) x 6 days				\$1,200.00	
Room 204 (\$200) x 6 days				\$1,200.00	
Room 085 (\$750) x 6 days				\$4,500.00	
Room 064 - Green Room Suite (\$275) x 6 days				\$1,650.00	
Room 050 (\$150) x 6 days				\$900.00	
Room 071 Locker Room (\$225) x 6 Days				\$1,350.00	
Room 072 Locker Room (\$225) x 6 Days				\$1,350.00	
Room 054 (\$100) x 6 Days				\$600.00	
Total Facility Rental				\$44,400.00	\$0.00
Staff Charges					
	#	# Hours	Rate		
Event Support	1	50	\$30.00	\$1,500.00	\$1,500.00
Building Foreman	1	32	\$35.00	\$1,120.00	\$1,120.00
House Manager	2	50	\$25.00	\$2,500.00	\$2,500.00
House Support	6	88	\$20.00	\$10,560.00	\$10,560.00
Ushers	5	15	\$15.00	\$1,125.00	\$1,125.00
Security (UPD)	1	15	\$51.50	\$772.50	\$772.50
Security (UPD, NC)	2	15	\$35.13	\$1,053.90	\$1,053.90
EMT's	2	18	\$24.00	\$864.00	\$864.00
Custodians (Overtime \$26.25)	2	40	\$17.50	\$1,400.00	\$1,400.00
Total Staff Charges				\$20,895.40	\$20,895.40
Equipment & Furnishings					
	#		Rate		
Tarp (Room 085)	1		\$350.00	\$350.00	\$350.00
Microphones	4		\$20.00	\$80.00	\$80.00
Ethernet (Wired)	5		\$200.00	\$1,000.00	\$1,000.00
CD Player	5		\$25.00	\$125.00	\$125.00
Stage (40' x 56')	1		\$1,000.00	\$1,000.00	\$1,000.00
Stage (28' x 24')	1		\$500.00	\$500.00	\$500.00
Portable Sound System x 4 Days	1		\$150.00	\$150.00	\$150.00
House Sound x 5 Days	4		\$250.00	\$1,000.00	\$1,000.00
Front of House Platform (8' x 12')	1		\$125.00	\$125.00	\$125.00
Booths (Includes 10-Amp Power)	50		\$75.00	\$3,750.00	\$3,750.00
Spot Lights	2		\$100.00	\$200.00	\$200.00
Clear Com (Wired)	3		\$20.00	\$60.00	\$60.00
Spot Light Platform	2		\$50.00	\$100.00	\$100.00
Lighting Package				TBD	TBD
Pipe & Drape (\$42.5 per foot)				TBD	TBD
Lighting Package				TBD	TBD
Power (3-Phase 100-800 Amp)				TBD	TBD
Total Equipment & Furnishings				\$8,440.00	\$8,440.00
Catering					
20% Commission on Catering				TBD	TBD
Total Catering				\$0.00	\$0.00
Other Charges					
KAMU				TBD	TBD
Outsourced Labor				\$3,000.00	\$3,000.00
12th Man Box Office Fee				TBD	TBD
Merchandise - Reed Receives 25% Commission or Agreed Flat Fee				\$500.00	\$500.00
<i>*Special Price Adjustment Offered to Client by Reed Arena</i>				-\$500.00	-\$500.00
Clean-up Fee x 5 Days (\$1000 for Arena)				\$5,000.00	\$5,000.00
Clean-up Fee x 5 Days (\$200 for 2nd Floor Rooms & Bathrooms)				\$1,000.00	\$1,000.00
Utility Fee (\$2000 per Day) x 5 days				\$10,000.00	\$10,000.00
Total Other				\$19,000.00	\$19,000.00
TOTAL CVB FACILITIES COSTS				\$92,735.40	\$48,335.40
ADMINISTRATIVE FEE at 2%					\$966.71
GRAND TOTAL					\$49,302.11

Availability:
Any time that doesn't conflict with varsity sports teams hosting a competition (including preparing for same) or University events (i.e. commencement ceremonies). In addition, some annual events are scheduled several years in advance such as high school graduation ceremonies, which shall be given priority booking over the CVB from mid-May to mid-June. Months of April, June and July would be prime opportunities to schedule events in advance. Limiting factor: Because dates for competitions are not known until a few months prior to the season, scheduling during seasonal competition will be difficult. Other than this, events are scheduled on a first-come, first-serve basis.

**Rudder Theatre Complex (including the MSC)
Texas A&M University**

						Outside Entity	CVB Client
						Total	Total
Facility Rental							
Auditorium (per day)						\$1,680.00	
Theatre (per day)						\$1,562.00	
Forum (per day)						\$781.00	
Exhibit Hall (per day)						\$205.00	\$205.00
MSC Ballroom (full-day)						\$1,000.00	
MSC Ballroom (half-day)						\$500.00	
Total Facility Rental						\$5,728.00	\$205.00
Staff Charges							
	#	# Hours	Rate	CVB Rate			
Stage Manager	1	97.25	\$40.00	\$30.00		\$3,890.00	\$2,917.50
House Manager	1	56.25	\$35.00	\$25.00		\$1,968.75	\$1,406.25
Lights	1	47.00	\$35.00	\$25.00		\$1,645.00	\$1,175.00
Carpenter (Overtime \$36.06)	1	30.50	\$35.00	\$24.04		\$1,067.50	\$733.22
Stage Hand	1	243.50	\$35.00	\$25.00		\$8,522.50	\$6,087.50
Technician	1	21.75	\$35.00	\$25.00		\$761.25	\$543.75
Sound	1	74.50	\$35.00	\$25.00		\$2,607.50	\$1,862.50
Projectionist	1	30.50	\$35.00	\$25.00		\$1,067.50	\$762.50
Spotlight Operator	1	53.00	\$35.00	\$25.00		\$1,855.00	\$1,325.00
Fire Alarm Technician	1	13.00	\$55.00	\$55.00		\$715.00	\$715.00
Electrician (Overtime \$41.46)	1	2.00	\$35.00	\$27.64		\$70.00	\$55.28
Contracted - Sound	1	8.25	\$30.00	\$30.00		\$247.50	\$247.50
Total Staff Charges						\$24,417.50	\$17,831.00
Equipment & Furnishings							
	#		Rate	CVB Rate			
Phone Line - Local	2		\$35.00	\$35.00		\$70.00	\$70.00
In House Projector	4		\$265.00	\$265.00		\$1,060.00	\$1,060.00
15' x 20' Screen	1		\$157.50	\$157.50		\$157.50	\$157.50
42" LCD Screen	2		\$250.00	\$250.00		\$500.00	\$500.00
60" Plasma Screen	1		\$350.00	\$350.00		\$350.00	\$350.00
8' Maroon Drape (by ft.)	20		\$4.00	\$4.00		\$80.00	\$80.00
12' Black Drape (by ft.)	20		\$5.25	\$5.25		\$105.00	\$105.00
6' x 30" Table - Unskirted	30		\$3.15	\$3.15		\$94.50	\$94.50
Gobo	1		\$598.42	\$598.42		\$598.42	\$598.42
12' x 24' x 2' Stage (indoor)	1		\$210.00	\$210.00		\$210.00	\$210.00
32' x 32' Dance Floor	1		\$787.50	\$787.50		\$787.50	\$787.50
Electrical Service - Small Scale	1		\$157.50	\$157.50		\$157.50	\$157.50
Lighting Rental - Auditorium	1		\$983.93	\$983.93		\$983.93	\$983.93
Lighting Rental - Zone Club	1		\$300.00	\$300.00		\$300.00	\$300.00
Runway	1		\$50.00	\$50.00		\$50.00	\$50.00
Sound System - Small	1		\$210.00	\$210.00		\$210.00	\$210.00
Sound System - Band	1		\$525.00	\$525.00		\$525.00	\$525.00
Video Processing Equipment	1		\$50.00	\$50.00		\$50.00	\$50.00
Laptop	1		\$105.00	\$105.00		\$105.00	\$105.00
Total Equipment & Furnishings						\$6,394.35	\$6,394.35
TOTAL CVB FACILITIES COSTS						\$36,539.85	\$24,430.35
ADMINISTRATIVE FEE at 2%							\$488.61
GRAND TOTAL							\$24,918.96

Availability:

Some flexibility exists when scheduling events that require more preparation or lead time, such as a year or two and we will work with the city to accommodate when possible. OPAS's dates are scheduled by March 1 (for Fall/Spring). Student events are scheduled by April 1 (for Fall) and by November 1 (for Spring). Annual events and conferences (including annual student events) are posted as a priority. Events are scheduled on a first-come, first-serve basis.

**The Zone
Texas A&M University**

			Outside Entity	CVB Client
			Total	Total
Facility Rental				
The Zone Club - Base Rental Fee (per day)			\$7,000.00	\$0.00
Total Facility Rental			\$7,000.00	\$0.00
Equipment & Furnishings				
	#	Rate		
Rectangular Tablecloth(s)	23	\$20.00	\$460.00	\$460.00
Table Skirt(s)	6	\$35.00	\$210.00	\$210.00
Security Guard (5 per hour x 2)	10	\$35.13	\$351.30	\$351.30
Police Officer (5 per hour x 2)	10	\$51.50	\$515.00	\$515.00
Total Equipment & Furnishings			\$1,536.30	\$1,536.30
TOTAL CVB FACILITIES COSTS			\$8,536.30	\$1,536.30
ADMINISTRATIVE FEE at 2%				\$30.73
GRAND TOTAL				\$1,567.03

Availability:

Any time that doesn't conflict with mandatory events such as football game Saturdays or Board of Regent meetings. Events are scheduled on a first-come, first-serve basis. There should be no problem scheduling well in advance for The Zone Club.

**Penberthy
Texas A&M University**

				Outside Entity	CVB Client
	#	Rate	CVB Rate	Total	Total
Facility Rental					
Rental of Penberthy Field (5:00pm to 10:00pm)	5	\$ 80.00	\$ 50.00	\$400.00	\$250.00
Total Facility Rental				\$400.00	\$250.00
Staff Charges					
Event Supervisor	5	\$ 16.00	\$ 16.00	\$80.00	\$80.00
Medic	5	\$ 17.00	\$ 17.00	\$85.00	\$85.00
Sports Official	5	\$ 14.00	\$ 14.00	\$70.00	\$70.00
Police Officer	5	\$ 51.50	\$ 51.50	\$257.50	\$257.50
Total Staff Charges				\$492.50	\$492.50
TOTAL CVB FACILITIES COSTS				\$892.50	\$742.50
ADMINISTRATIVE FEE at 2%					\$14.85
GRAND TOTAL					\$757.35

Availability:
The best availability would be between semester breaks. Would be willing to work around events with significant lead time. Events are scheduled on a first-come, first-serve basis.

Memorandum of Understanding
Between Bryan-College Station Convention & Visitors Bureau and Texas A&M University
Transportation Services
May 14, 2013

The purpose of this document is to define the 30-year agreement between Bryan-College Station Convention & Visitors Bureau (CVB) and Transportation Services (TS) regarding the price of on-campus parking for CVB events held in:

1. The Memorial Student Center (MSC) and Rudder Theatre Complex
2. Penberthy Intramural Sports Fields
3. Reed Arena
4. The Zone Club, and any new entertainment facilities added to Kyle Field

This memorandum addresses options for parking for CVB events near these facilities. Parking availability and pricing are variable based upon the type of facility (garage or parking lot), day of the week, time of day, and schedules for other university events. Transportation Services will discount the parking services described below by 30% of list price for CVB hosted-events and current prices are available at <http://transport.tamu.edu/>. List price for our service has increased in price over the past 10 years and we would anticipate that prices will increase over the next 30 years. This discount does not apply to transit charter rates; however, we will extend "affiliated" rates to the CVB. Parking for events must be coordinated with Transportation Services.

Generally, there are four facilities that will serve guests of CVB events:

1. Lot 100 – Least expensive option (free-\$5) and generally available at all times on all days of the week except when a university is hosting an athletic event. It is regularly used by customers attending events in any of the four facilities listed and is used to serve large or small groups attending events in any of the four locations. It is a 5-10 minute walk from Lot 100 through the passageway to the Zone Club or MSC/Rudder; however, some event hosts elect to charter buses to shuttle guests from the parking area to the event venue.
2. Lot 62 – Least expensive option (free-\$5) but NOT available on weekdays until 3:00 pm. Generally available evenings and weekends except when the university is hosting a home football game or indoor track event. Lot 62 is regularly used by customers attending evening events in the Zone Club or MSC/Rudder.
3. West Campus Garage (WCG) – Moderate pricing (\$5-\$10) and generally available at all times on all days of the week except when the university is hosting a home football game. WCG is regularly used by customers attending events in Reed, MSC/Rudder and the Zone Club. It is a short walk from WCG through the passageway to the Zone Club or MSC/Rudder.
4. University Center Garage (UCG) – Highest pricing (\$5-\$15) with limited availability (up to 75 reservations on weekdays) on all days except when the university is hosting a home football game. UCG is regularly used by customers attending events in MSC/Rudder and for daytime events at the Zone Club.

Additional event services available from TS include portable electronic message boards, static signs, traffic management devices, bus charter service and officer support. There are times when parking for an event may be calculated at a flat, all-expense-included rate, such as when an entire parking lot or section of a lot is reserved. Our event team will collaborate with CVB staff to determine which additional services might be needed to support each event or when a flat parking rate can be offered.

Exhibit 1

Funding Agreement Providing for the Payment and use of Hotel Tax Revenue Between
the City of College Station and the Brazos Valley Convention and Visitors Bureau for
Preferred Access to Texas A&M University Facilities

EXHIBIT F

Insurance Coverage & Limit Requirements

Exhibit F

INSURANCE REQUIREMENTS

During the term of this Agreement Contractor's insurance policies shall meet the following requirements:

I. Standard Insurance Policies Required:

- A. Commercial General Liability
- B. Business Automobile Liability
- C. Workers' Compensation

II. General Requirements Applicable to All Policies:

- A. Only Insurance Carriers licensed and authorized to do business in the State of Texas will be accepted.
- B. Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- C. "Claims Made" policies are not accepted, except for professional liability.
- D. Insurance policies cannot be canceled, non-renewed, or reduced in limits of liability until no less than 30 days written notice has been provided to the City of College Station.
- E. Policies are to be endorsed to show the City of College Station, its officials, agents, employees and volunteers, as "Additional Insured" to the Commercial General and Business Automobile Liability policies. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officials, agents, employees or volunteers.

III. Commercial General Liability

- A. General Liability insurance shall be written by a carrier rated "A:VIII" or better in accordance with the current A. M. Best Key Rating Guide.
- B. Liability limit of \$1,000,000 per occurrence for bodily injury and property damage with an annual aggregate limit of \$2,000,000 endorsed per Project.
- C. Coverage shall be at least as broad as ISO form GC 00 01.
- D. No coverage shall be excluded from the standard policy without notification of individual exclusions being attached for review and acceptance.
- E. The coverage shall include but not be limited to the following:
premises/operations with separate aggregate; independent contracts;
products/completed operations; contractual liability (insuring the indemnity provided herein); Host Liquor Liability, Personal & Advertising Liability.

IV. Business Automobile Liability

- A. Business Automobile Liability insurance shall be written by a carrier rated "A:VIII" or better rating in accordance with the current A. M. Best Key Rating Guide.
- B. Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.
- C. Coverage shall be at least as broad as ISO Number CA 00 01.
- D. The Business Auto Policy must show Symbol 1 in the Covered Autos Portion of the liability section in Item 2 of the declarations page.
- E. The coverage shall include any autos, owned autos, leased or rented autos, non-owned autos, and hired autos.
- F. Pollution Liability coverage shall be provided by endorsement MCS-90, with a limit of \$1,000,000 when contract involves transport of hazardous materials or interstate transport.

- V. Policies shall be endorsed to name the City as Additional Insured and further providing that the Contractor's policies are primary to any self-insurance or insurance policies procured by the City. The additional insured endorsement shall be in a form at least as broad as ISO form GC 2026. Waiver of subrogation in a form at least as broad as ISO form 2404 shall be provided in favor of the City on all policies obtained by the Contractor in compliance with the terms of this Agreement. Contractor shall be responsible for all deductibles which may exist on any policies obtained in compliance with the terms of this Agreement. All coverage for subcontractors shall be subject to the requirements stated herein. All Certificates of Insurance and endorsements shall be issued on the current Texas Department of Insurance-approved form and furnished to the City's Representative at the time of execution of this Agreement, attached hereto as Exhibit C, and approved by the City before work commences.

VI. Workers' Compensation Insurance

- A. Pursuant to the requirements set forth in Title 28, Section 110.110 of the Texas Administrative Code, all employees of the Contractor, all employees of any and all subcontractors, and all other persons providing services on the Project must be covered by a Workers Compensation insurance policy: either directly through their employer's policy (the Contractor's or subcontractor's policy) or through an executed coverage agreement on an approved Texas Department of Insurance Division of Workers' Compensation (DWC) form. Accordingly, if a subcontractor does not have insurance and a coverage agreement is used, contractors and subcontractors must use that portion of the form whereby the hiring contractor agrees to provide coverage to the employees of the subcontractor. The portion of the form that would otherwise allow them not to provide coverage for the employees of an independent contractor may not be used.
- B. Workers' compensation insurance shall include the following terms:

1. Employer's Liability minimum limits of \$1,000,000 for each accident/each disease/each employee are required.
2. "Texas Waiver of Our Right to Recover From Others Endorsement, WC 42 03 04" shall be included in this policy.
3. Texas must appear in Item 3A of the Workers' Compensation coverage or Item 3C must contain the following: All States except those listed in Item 3A and the States of NV, ND, OH, WA, WV, and WY.

C. Pursuant to the explicit terms of Title 28, Section 110.110(c) (7) of the Texas Administrative Code, the bid specifications, this Agreement, and all subcontracts on this Project must include the following terms and conditions in the following language, without any additional words or changes, except those required to accommodate the specific document in which they are contained or to impose stricter standards of documentation:

"A. Definitions:

Certificate of coverage ("certificate") – An original certificate of insurance, a certificate of authority to self-insure issued by the Division of Workers Compensation, or a coverage agreement (DWC-81, DWC-83, or DWC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project - includes the time from the beginning of the work on the project until the Contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractors" in § 406.096 [of the Texas Labor Code]) - includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the Contractor and regardless of whether that person has employees. This includes, without limitation, independent Contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- B. *The Contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, that meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the Contractor providing services on the project, for the duration of the project.*
- C. *The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.*

- D. *If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.*
- E. *The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:*
- (1) *a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and*
 - (2) *no later than seven calendar days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.*
- F. *The Contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.*
- G. *The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the Contractor knew or should have known, or any change that materially affects the provision of coverage of any person providing services on the project.*
- H. *The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Division of Workers Compensation, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.*
- I. *The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:*
- (1) *provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, that meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project, for the duration of the project;*
 - (2) *provide to the Contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;*
 - (3) *provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;*
 - (4) *obtain from each other person with whom it contracts, and provide to the Contractor:*
 - (a) *A certificate of coverage, prior to the other person beginning work*

on the project; and

(b) A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

(5) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;

(6) notify the governmental entity in writing by certified mail or personal delivery, within 10 calendar days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

(7) Contractually require each person with whom it contracts to perform as required by paragraphs (a) - (g), with the certificates of coverage to be provided to the person for whom they are providing services.

J. By signing this contract, or providing, or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the Contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project; that the coverage will be based on proper reporting of classification codes and payroll amounts; and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the Commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

K. The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor that entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten calendar days after receipt of notice of breach from the governmental entity."

VII. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

A. The company is licensed and authorized to do business in the State of Texas.

B. The insurance policies provided by the insurance company are underwritten on forms provided by the Texas State Board of Insurance or ISO.

C. All endorsements and insurance coverages according to requirements and instructions contained herein.

D. The notice of cancellation, termination, or change in coverage provisions to the City of College Station.

E. Original endorsements affecting coverage required by this section shall be furnished with the certificates of insurance.

EXHIBIT G
Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

BVCVB-1

OP ID: FE

DATE (MM/DD/YYYY)

08/21/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Anco Insurance B/CS P. O. Box 3889 Bryan, TX 77805 Don Smith, CPCU, ARM	Phone: 979-776-2626	CONTACT NAME:	
	Fax: 979-774-5372	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : CNA Insurance Companies-DB	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

INSURED **Brazos Valley Convention & Visitors Bureau**
Danya Hatley
715 E. Univ. Dr.
College Station, TX 77840

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			2097587629	03/01/2013	03/01/2014	EACH OCCURRENCE	\$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000					
		MED EXP (Any one person)	\$ 10,000					
		PERSONAL & ADV INJURY	\$ 1,000,000					
		GENERAL AGGREGATE	\$ 2,000,000					
		PRODUCTS - COMP/OP AGG	\$ 2,000,000					
			\$					
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			2097587713	03/01/2013	03/01/2014	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
		BODILY INJURY (Per person)	\$					
		BODILY INJURY (Per accident)	\$					
		PROPERTY DAMAGE (Per accident)	\$					
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10000			2097587792	03/01/2013	03/01/2014	EACH OCCURRENCE	\$ 1,000,000
		AGGREGATE	\$ 1,000,000					
			\$					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	2097587761	03/01/2013	03/01/2014	WC STATUTORY LIMITS	OTHER
		E.L. EACH ACCIDENT	\$ 1,000,000					
		E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000					
A	Property Section Equipment Floate			2097587629	03/01/2013	03/01/2014	Contents	280,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is shown as Additional Insured on Commercial General Liability; Business Auto Liability. A Waiver of subrogation in favor of the City of College Station is added to the Workers Compensation policy if required by written contract per the policy forms and provisions. RE: Community Celebration at Wolf Pen Creek

CERTIFICATE HOLDER

CITYCS5

City of College Station
Attn: Retha Youell
P. O. Box 9960
College Station, TX 77842

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Don Smith

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TEXAS NOTICE OF MATERIAL CHANGE ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

In the event of cancellation or other material change of the policy, we will mail advance notice to the person or organization named in the Schedule. The number of days advance notice is shown in the Schedule.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

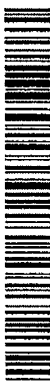
Schedule

- 1. Number of days advance notice: 30
- 2. Notice will be mailed to: CITY OF COLLEGE STATION

C/O RETHA BLAKELY
P.O. BOX 9960
COLLEGE STATION, TX 77842

000039

51020074402763030068402480949



This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$

Insurance Company

Countersigned by _____

POLICY NUMBER:

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

- BUSINESS AUTO COVERAGE FORM
- GARAGE COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM
- TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective:	Countersigned By:
Named Insured:	(Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s): CITY OF COLLEGE STATION

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in **Section II** of the Coverage Form.

000012

51020074402763030098402480688



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
BLANKET ADDITIONAL INSURED – LIABILITY EXTENSION

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM

Coverage afforded under this extension of coverage endorsement does not apply to any person or organization covered as an additional insured on any other endorsement now or hereafter attached to this Policy.

1. ADDITIONAL INSURED – BLANKET VENDORS

WHO IS AN INSURED is amended to include as an additional insured any person or organization (referred to below as vendor) with whom you agreed, because of a written contract or agreement to provide insurance, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

1. The insurance afforded the vendor does not apply to:
 - a. "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
 - b. Any express warranty unauthorized by you;
 - c. Any physical or chemical change in the product made intentionally by the vendor;
 - d. Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - e. Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
 - f. Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
 - g. Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
 - h. "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omission or those of its

employees or anyone else acting on its behalf. However, this exclusion does not apply to:

- (1) The exceptions contained in Subparagraphs **d.** or **f.**; or
- (2) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

2. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
3. This provision **2.** does not apply to any vendor included as an insured by an endorsement issued by us and made a part of this Policy.
4. This provision **2.** does not apply if "bodily injury" or "property damage" included within the "products-completed operations hazard" is excluded either by the provisions of the Policy or by endorsement.

2. MISCELLANEOUS ADDITIONAL INSURED

WHO IS AN INSURED is amended to include as an insured any person or organization (called additional insured) described in paragraphs **2.a.** through **2.h.** below whom you are required to add as an additional insured on this policy under a written contract or agreement but the written contract or agreement must be:

1. Currently in effect or becoming effective during the term of this policy; and
2. Executed prior to the "bodily injury," "property damage" or "personal and advertising injury," but

Only the following persons or organizations are additional insureds under this endorsement and coverage provided to such additional insureds is limited as provided herein:

a. Additional Insured – Your Work

That person or organization for whom you do work is an additional insured solely for liability due to your negligence specifically resulting

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from your work for the additional insured which is the subject of the written contract or written agreement. No coverage applies to liability resulting from the sole negligence of the additional insured.

The insurance provided to the additional insured is limited as follows:

- (1) The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations of this policy, whichever is less. These Limits of Insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations.
- (2) The coverage provided to the additional insured by this endorsement and paragraph F.9. of the definition of "insured contract" under **Liability and Medical Expenses Definitions** do not apply to "bodily injury" or "property damage" arising out of the "products-completed operations hazard" unless required by the written contract or written agreement.
- (3) The insurance provided to the additional insured does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of the rendering or failure to render any professional services.

b. State or Political Subdivisions

A state or political subdivision subject to the following provisions:

- (1) This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with premises you own, rent, or control and to which this insurance applies:
 - (a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or
 - (b) The construction, erection, or removal of elevators; or
- (2) This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

This insurance does not apply to "bodily injury," "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality.

c. Controlling Interest

Any persons or organizations with a controlling interest in you but only with respect to their liability arising out of:

- (1) Their financial control of you; or
- (2) Premises they own, maintain or control while you lease or occupy these premises.

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for such additional insured.

d. Managers or Lessors of Premises

A manager or lessor of premises but only with respect to liability arising out of the ownership, maintenance or use of that specific part of the premises leased to you and subject to the following additional exclusions:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of such additional insured.

e. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver but only with respect to their liability as mortgagee, assignee, or receiver and arising out of the ownership, maintenance, or use of a premises by you.

This insurance does not apply to structural alterations, new construction or demolition operations performed by or for such additional insured.

f. Owners/Other Interests – Land is Leased

An owner or other interest from whom land has been leased by you but only with respect to liability arising out of the ownership, maintenance or use of that specific part of the land leased to you and subject to the following additional exclusions:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to lease that land; or

- (2) Structural alterations, new construction or demolition operations performed by or on behalf of such additional insured.

g. Co-owner of Insured Premises

A co-owner of a premises co-owned by you and covered under this insurance but only with respect to the co-owners liability as co-owner of such premises.

h. Lessor of Equipment

Any person or organization from whom you lease equipment. Such person or organization are insureds only with respect to their liability arising out of the maintenance, operation or use by you of equipment leased to you by such person or organization. A person's or organization's status as an insured under this endorsement ends when their written contract or agreement with you for such leased equipment ends.

With respect to the insurance afforded these additional insureds, the following additional exclusions apply:

This insurance does not apply:

- (1) To any "occurrence" which takes place after the equipment lease expires; or
- (2) To "bodily injury," "property damage" or "personal and advertising injury" arising out of the sole negligence of such additional insured.

Any insurance provided to an additional insured designated under paragraphs b. through h. above does not apply to "bodily injury" or "property damage" included within the "products-completed operations hazard."

3. The following is added to Paragraph H. of the BUSINESSOWNERS COMMON POLICY CONDITIONS:

H. Other Insurance

- 4. This insurance is excess over any other insurance naming the additional insured as an insured whether primary, excess, contingent or on any other basis unless a written contract or written agreement specifically requires that this insurance be either primary or primary and noncontributing.

4. LEGAL LIABILITY – DAMAGE TO PREMISES

- A. Under B. Exclusions, 1. Applicable to Business Liability Coverage, Exclusion k.

Damage To Property, is replaced by the following:

k. Damage To Property

"Property damage" to:

- 1. Property you own, rent or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;
- 2. Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises;
- 3. Property loaned to you;
- 4. Personal property in the care, custody or control of the insured;
- 5. That particular part of any real property on which you or any contractors or subcontractors working directly or indirectly in your behalf are performing operations, if the "property damage" arises out of those operations; or
- 6. That particular part of any property that must be restored, repaired or replaced because "your work" was incorrectly performed on it.

Paragraph 2 of this exclusion does not apply if the premises are "your work" and were never occupied, rented or held for rental by you.

Paragraphs 1, 3, and 4, of this exclusion do not apply to "property damage" (other than damage by fire or explosion) to premises:

- (1) rented to you;
- (2) temporarily occupied by you with the permission of the owner, or
- (3) to the contents of premises rented to you for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to Damage To Premises Rented To You as described in Section D – Liability and Medical Expenses Limits of Insurance.

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Paragraphs 3, 4, 5, and 6 of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph 6 of this exclusion does not apply to "property damage" included in the "products-completed operations hazard."

- B. Under B. Exclusions, 1. Applicable to Business Liability Coverage,** the last paragraph of 2. Exclusions is deleted and replaced by the following:

Exclusions **c, d, e, f, g, h, i, k, l, m, n, and o,** do not apply to damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner or to the contents of premises rented to you for a period of 7 or fewer consecutive days. A separate limit of insurance applies to this coverage as described in **Section D. Liability And Medical Expenses Limits Of Insurance.**

- C. The first Paragraph under item 5. Damage To Premises Rented To You Limit of Section D. Liability And Medical Expenses Limits Of Insurance** is replaced by the following:

The most we will pay under Business Liability for damages because of "property damage" **to any one premises,** while rented to you, or temporarily occupied by you, with the permission of the owner, including contents of such premises rented to you for a period of 7 or fewer consecutive days, is the Damage to Premises Rented to You limit shown in the Declaration.

5. Broad Knowledge of Occurrence

The following items are added to **E. Businessowners General Liability Conditions** in the **Businessowners Liability Coverage Form:**

- e.** Paragraphs **a.** and **b.** apply to you or to any additional insured only when such "occurrence," offense, claim or "suit" is known to:
- (1)** You or any additional insured that is an individual;
 - (2)** Any partner, if you or an additional insured is a partnership;
 - (3)** Any manager, if you or an additional insured is a limited liability company;
 - (4)** Any "executive officer" or insurance manager, if you or an additional insured is a corporation;

(5) Any trustee, if you or an additional insured is a trust; or

(6) Any elected or appointed official, if you or an additional insured is a political subdivision or public entity.

This paragraph **e.** applies separately to you and any additional insured.

6. Bodily Injury

Section F. Liability and Medical Expenses Definitions, item 3. "Bodily Injury" is deleted and replaced with the following:

"**Bodily injury**" means bodily injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury by that person at any time which results as a consequence of the bodily injury, sickness or disease.

7. Expanded Personal and Advertising Injury Definition

The following is added to **Section F. Liability and Medical Expenses Definitions, item 14. Personal and Advertising Injury, in the Businessowners General Liability Coverage Form:**

h. Discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is:

1. Not done intentionally by or at the direction of:

a. The insured; or

b. Any "executive officer," director, stockholder, partner, member or manager (if you are a limited liability company) of the insured; and

2. Not directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person or person by any insured.

B. The following is added to Exclusions, **Section B.:**

(15)Discrimination Relating to Room, Dwelling or Premises

Caused by discrimination directly or indirectly related to the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured.

(16) Fines or Penalties

Fines or penalties levied or imposed by a governmental entity because of discrimination.

- C. This provision (**Expanded Personal and Advertising Injury**) does not apply to discrimination or humiliation committed in the states of New York or Ohio. Also, **Expanded**

Personal and Advertising Injury Coverage does not apply to policies issued in the states of New York or Ohio.

- D. This provision (**Expanded Personal and Advertising Injury**) does not apply if **Personal and Advertising Injury Liability** is excluded either by the provisions of the Policy or by endorsement.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**CHANGES – NOTICE OF CANCELLATION
OR MATERIAL COVERAGE CHANGE**

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COMMON POLICY CONDITIONS

In the event of cancellation or material change that reduces or restricts the insurance afforded by this Coverage Part (other than the reduction of aggregate limits through payment of claims), we agree to mail prior written notice of cancellation or material change to:

SCHEDULE

1. Number of days required by state: 30
2. Name: CITY OF COLLEGE STATION
3. Address: PO BOX 9960

COLLEGE STATION, TEXAS 77842

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LOSS PAYABLE CLAUSES

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS POLICY

SCHEDULE*

Prem. No.	Description of Property	Loss Payee (Name & Address)	Provision Applicable (Indicate Paragraph A, B, C or D)
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REFER TO LOSS PAYEE SCHEDULE

* Information required to complete this Schedule, if not shown on this endorsement, will be shown in the Declarations.

The following is added to the Businessowners Special Property Coverage Form LOSS PAYMENT Loss Condition, as shown in the Declarations or by an "A," "B," "C," or "D" in the Schedule:

A. LOSS PAYABLE CLAUSE

For Covered Property in which both you and a Loss Payee shown in the Schedule or in the Declarations have an insurable interest, we will:

1. Adjust losses with you; and
2. Pay any claim for loss or damage jointly to you and the Loss Payee, as interests may appear.

B. LENDER'S LOSS PAYABLE CLAUSE

1. The Loss Payee shown in the Schedule or in the Declarations is a creditor (including a mortgageholder or trustee) with whom you have entered a contract for the sale of Covered Property, whose interest in that Covered Property is established by such written contracts as:

- a. Warehouse receipts;
- b. A contract for deed;
- c. Bills of lading; or
- d. Financing statements.

2. For Covered Property in which both you and a Loss Payee have an insurable interest:

- a. We will pay for covered loss or damage to each Loss Payee in their order of precedence, as interests may appear.
- b. The Loss Payee has the right to receive loss payment even if the Loss Payee has started foreclosure for similar action on the Covered Property.
- c. If we deny your claim because of your acts or because you have failed to comply with the terms of this policy, the Loss Payee will still

have the right to receive loss payment if the Loss Payee:

- (1) Pays any premium due under this policy at our request if you have failed to do so;
- (2) Submits a signed, sworn proof of loss within 60 days after receiving notice from us of your failure to do so; and
- (3) Has notified us of any change in ownership, occupancy or substantial change in risk known to the Loss Payee.

All of the terms of the Businessowners Special Property Coverage Form will then apply directly to the Loss Payee.

d. If we pay the Loss Payee for any loss or damage and deny payment to you because of your acts or because you have failed to comply with the terms of this policy:

- (1) The Loss Payee's rights will be transferred to us to the extent of the amount we pay; and
- (2) The Loss Payee's right to recover the full amount of the Loss Payee's claim will not be impaired.

At our option, we may pay to the Loss Payee the whole principal on the debt plus any accrued interest. In this event, you will pay your remaining debt to us.

3. If we cancel this policy, we will give written notice to the Loss Payee at least:

- a. 10 days before the effective date of cancellation if we cancel for your nonpayment of premium; or
- b. 30 days before the effective date of cancellation if we cancel for any other reason.

4. If we do not renew this policy, we will give written notice to the Loss Payee at least 10 days before the expiration date of this policy.

C. CONTRACT OF SALE CLAUSE

1. The Loss Payee shown in the Schedule or in the Declarations is a person or organization you have entered a contract with for the sale of Covered Property.
2. For Covered Property in which both you and the Loss Payee have an insurable interest, we will:
 - a. Adjust losses with you; and
 - b. Pay any claim for loss or damage jointly to you and the Loss Payee, as interests may appear.

3. The following is added to the OTHER INSURANCE Businessowners Common Policy Condition:

For Covered Property that is the subject of a contract of sale, the word "you" includes the Loss Payee.

D. BUILDING OWNER LOSS PAYABLE CLAUSE

1. The Loss Payee shown in the Schedule or in the Declarations is the owner of the described building, in which you are a tenant.
2. We will adjust losses to the described building with the Loss Payee. Any loss payment made to the Loss Payee will satisfy your claims against us for the owner's property.
3. We will adjust losses to tenant's improvements and betterments with you, unless the lease provides otherwise.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF SUBROGATION

SCHEDULE

<p>Name Of Person Or Organization: CITY OF COLLEGE STATION</p>
<p>* Information required to complete this Schedule, if not shown on this endorsement, will be shown in the Declarations.</p>

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COMMON POLICY CONDITIONS

We waive any right of recovery we may have against:

1. Any person or organization shown in the Declarations; or
2. Any person or organization with which you have a contract that requires such a waiver.

January 7, 2026

Item No. 4.3.

Presentation, discussion, and possible action on marketing opportunities.

Sponsor: Angie Bertinot

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on marketing opportunities.

Relationship to Strategic Goals:

Diverse & Growing Economy

Recommendation(s): Staff recommends that the committee receive the presentation and provide guidance.

Summary: Staff will provide an update on pending marketing opportunities.

Budget & Financial Summary: N/A

Attachments:

None

January 7, 2026

Item No. 4.4.

Presentation, discussion, and possible action on data reports from the previous month.

Sponsor: Jeremiah Cook, Assistant Director - Tourism

Reviewed By CBC: N/A

Agenda Caption: Presentation, discussion, and possible action on data reports from the previous month.

Relationship to Strategic Goals:

Recommendation(s): Staff recommends the committee receive the reports and provide direction.

Summary: Staff will present on the data reports from the previous month.

Budget & Financial Summary: N/A

Attachments:

None